Pi Beta Phi Mission Statement:
The mission of Pi Beta Phi Fraternity for Women is to promote friendship, develop women of intellect and integrity, cultivate leadership potential and enrich lives through community service.

Pi Beta Phi Vision Statement:
Pi Beta Phi Fraternity is committed to being recognized as a premier organization for women by providing lifelong enrichment to its members and contributing to the betterment of society.

Study Hours:
It is our goal to motivate our members to form effective study habits and time management skills. We recommend that ALL members study in Linderman or Fairchild- Martindale Library at least 2-3 hours per week but it is 100% optional. We understand that due to variance in major and field of study different students need different study schedules to succeed. We value academic success and hope these recommended study hours will encourage our new members to improve their personal GPAs and the Chapter’s GPA. Study hours aim to incorporate the “Professional Growth & Success” aspect of the bLUeprint Foundation. We place great emphasis on intellectual development and growth within our chapter and wish to do the same with our new members.

New Member Education Meetings (Every Wednesday 4:30pm):
Alexandra Rankin (201) 919-4096
Pi Beta Phi Sorority House

These are weekly meetings where the new members meet with the New Member Coordinator and executive board officers to learn about Pi Beta Phi values, traditions, history, and expectations of membership. These meetings are meant to educate the new members about the traditions and history of our Fraternity, including the local chapter. The new members will also meet with various members of the executive board to learn about managing greekbill/finances, time management skills, philanthropy, academic programming, and the policy and standards board. These meetings will begin at 4:30 PM and last for roughly an hour and a half. These meetings will help promote “Creative Curiosity” “Professional Growth and Success” and the “Identity Development” pieces of the bLUeprint Foundation. We hope that our new members will become interested in the traditions and history of our Fraternity and learn as much as they can during the education period. Additionally, we aim to help new members begin to associate themselves with our organization through shared values among members. The detailed agendas for these meeting are provided at the end of this document.

Pi Beta Phi Program:
All Pi Beta Phi new members participate in an online education program, which orients new members to Fraternity values, traditions, and service. This online program is in addition to weekly in person new member education meetings. Fraternity orientation prepares New Members to become valuable parts of Pi Beta Phi. Developing leadership skills is an important part of this
process. The Pi Beta Phi New Member Education Program contains both courses in the Pi Beta Phi Online Learning Center and New Member meetings conducted by the New Member Coordinator. There are seven online courses. The New Member meetings have corresponding lessons and activities, which focus on sisterhood and review the material learned in the online course of the week. The New Member Coordinator schedules and arranges the participation of officers and members listed in this program, and the officers assist with the lessons. The time it takes to complete each lesson varies and is expressed on the Online Learning Center above the title of each module. In general, New Members should allot about 30-60 minutes to complete each course.

To supplement our in person meetings, New Members will be required to complete the corresponding online courses indicated in the calendar prior to attending each meeting. The courses consist of slides of select information along with a listening section to learn the content in more detail. Each week these courses will educate the New Members on the following:

- Two founders
- Participate in a Sisterhood activity
- A value
- A statement of Obligations of Membership highlight
  Week 1: Overview
  Week 2: Fraternity Secrecy
  Week 3: Good Scholarship
  Week 4: Laws and Policies
  Week 5: Participation, Conduct and Attitude
  Week 6: Respect

To access the Online Learning Center:
- Log into your account on www.pibetaphi.org (accounts will be set up within the first week of New Member Education)
- Click on “How Do I…” button on upper right corner of screen, and scroll down to “Find Online Learning Center”
- Scroll down and click on the big red button at the bottom that says “Click Here to Begin Your Online Training”
- Click on and complete assigned course in the Online Learning Center

Week 1 (Sunday, January 22nd – Sunday, January 29th)

Bid Day Dinner (3:00 pm. Sunday, January 22)
Tyson Maley (203)-313-7201
Pi Beta Phi Sorority House
After signing their bids, the new members are invited to enjoy a meal at the Pi Beta Phi house to celebrate and get to meet each other. This event will help form new relationships between the new members and give the older members a chance to formally welcome the new members.
Formal Pledging Ceremony (4:30 pm. Monday, January 23rd)
Tess Yount  (508) 505-6935
Pi Beta Phi Sorority House
A formal traditional pledging ceremony must take place in the chapter house within 24 hours of Bid Day and is a formal Pi Beta Phi ritual. After the ceremony takes place, we will hold a Cookie Shine (one of our most fun traditions) where we will pass around chocolate chip cookies and ask new members what they are most excited about in regards to joining Pi Phi, and ask current members to share what their favorite Pi Phi memory is. This will be followed by the introduction of new members to their Beta Buddies and Guardian Angels (girls in the member class one year and two years older, respectively) who will serve as temporary mentors to the new members until permanent mentors/big sisters are revealed during week 4.

OFSA New Member Orientation (4:00 pm. Tuesday, January 24th)
Alexandra Rankin (201)-919-4096
Pi Beta Phi Sorority House

Dinner with Sophomores (6:30pm. Thursday, January 26)
Alexandra Rankin (201) 919-4096
Sal’s Brick Oven Pizza
As an effort to promote bonding between the two Member Classes and allow sophomores to meet their potential little sisters, the two Member Classes will be invited to enjoy a casual dinner off-campus at Sal’s Pizza.

Ice Cream with the Juniors (8:00pm. Friday, January 27)
Alexandra Rankin (201) 919-4096
Pi Beta Phi Sorority House
As an effort to promote bonding between the upperclassman and the new members, we will invite the new members to the chapter house for a casual ice cream event with the junior member class.

“Murder Mystery” Dinner Party (5:30pm. Saturday, January 28th)
Alexandra Rankin (201) 919-4096
Pi Beta Phi Sorority House
As a way for the sisters and new members to get to know each other, this thematic party will be hosted at the chapter house to encourage all members to work together to solve a puzzle. Every member and new member will be assigned a 1920’s themed character to portray as they piece together clues to solve the mystery.

Week 2 (Monday, January 30th – Sunday, February 5th)

Risk Management Workshop (4:15 pm. Monday, January 30th)
Remi Heller (973) 738-9500
Pi Beta Phi Sorority House
The first part of this risk management meeting will involve all new members and current members and will be a discussion about alcohol and drug risk management as well as expectations for behavior during the upcoming date party. The second part of the risk management meeting will involve only new members and be an education about sexual assault prevention. We will discuss different ways to protect both ourselves and our sisters in a variety of situations. Our sisters’ health and wellbeing is very important and every precaution should be taken to ensure every sister’s safety. This will be paired with a strongly encouraged self-defense class that Lehigh puts on every semester.

RAD Dates: TBA

**Chapter Movie Night (9pm. Wednesday, February 1st)**
Emily Sauer (201) 961-4128
Pi Beta Phi Sorority House
Our chapter greatly values sisterhood and sincere friendship, one of our organization’s values. This event would allow the new members to spend time with the members living in the chapter house in a casual manner. This will be coordinated by our sisters only chair.

**Week 3 (Monday, February 6th – Sunday, February 12th)**

**Big Little “What is Mentoring” Workshop (4:30pm. Monday, February 6th)**
Calla Dilli (303) 908-5466
Pi Beta Phi Sorority House
Vice President of Membership will lead the Pi Beta Phi “What is Mentoring,” for Little Sisters, and “How to Mentor”, for Big Sisters, workshops with the New Members. It involves telling new members what to look for in choosing a Big. We hope that by hosting this workshop the new members will see the importance of eventually becoming both a mentor and leader within the house. This workshop helps to emphasize the “Inclusive Leadership” portion of the bLUeprint foundation.

In order to qualify to be a mentor/big sister, a member must:
- Attend the “How to be a Mentor” Workshop conducted by the VP of Membership before revealing takes place.
- Receive a printed copy and read the Mentor/Big Sister Guide from the New Member Coordinator.
- Be in good standing with the chapter and Fraternity, i.e., financially current, not on scholastic or general probation.
- Be interested and willing to be a big sister who is understanding and friendly.

Agenda:
2:00-2:05: Introduction and passing out of participant guides and other materials

2:05-2:20: ACTIVITY - Thinking about Mentorship
- 7 pieces of flip-chart paper will be placed around the room with prompts such as “Your definition of a mentor” or “Something you value in a sister”.

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New members will be asked to write their thoughts anonymously on post-it notes for each of the prompts and post each on the corresponding piece of flip-chart paper.

2:20-2:30: Discuss in detail the responses under each prompt, especially highlighting recurring themes within prompts and responses that stick out to new members.

2:30-2:40: ACTIVITY - My Model Mentor
-In accordance with one of the prompts, new members will be asked to draw a picture of their ideal mentor that represents the characteristics she would possess.
-New members will have the opportunity to share what they have drawn.

2:40- 2:55: Discussion of What a Mentor Is NOT
-This discussion will highlight what a healthy relationship with a mentor looks like and what an unhealthy one might look like.
-New members will answer a number of questions on their own regarding experiences they’ve had or witnessed between mentors and mentees. Girls will be given a chance to share their thoughts.

2:55-3:15: Discussion of Your Perfect Match
-Members will have an opportunity to reflect on girls in the chapter they admire and how they believe these girls continually represent the values of Pi Phi in their daily lives.

3:15-3:30: ACTIVITY - A Letter to my Mentor
-As a wrap-up and personal reflection on the workshop, new members will write a heartfelt letter to their mentor about what they hope to learn from them, their expectations for their relationship, and they will also include a few fun facts about themselves to help the mentor get to know them and prepare their big/little baskets.

Pride Center Workshop w/Alpha Gamma Delta New Members (7:00pm. Wednesday, February 8th)
Alexandra Rankin (201) 919-4096
University Center
This event will be hosted by the Alpha Gamma Delta Chapter. This will give our members an opportunity to learn more about the culture of the Lehigh campus, while also giving members the opportunity to meet other PanHellenic Women outside of our own chapter – more details to come.

Spa Night Sisterhood Event (9:00pm. Thursday, February 9th)
Emily Sauer (201) 961-4128
Pi Beta Phi Sorority House
This event will give the new members more time to bond with the Sophomore Member Class. The members can spend time together in a fun sisterhood event.

Ice Skating (4:30pm. Saturday, February 11th)
Lara Hendrian (201) 704-7735
Earl E. Schaefer Municipal Ice Rink
We want to facilitate bonding between initiated members and new members. We are planning a “Sisters Only” event in which the entire house and new members are invited to go ice-skating together. This will be a great way for potential big sisters to meet and spend time with new members in the week leading up to big/little week. This event will correspond to the “Collaborative Connections” section of the bLUeprint foundation.

Cookie-Baking and Valentine-Making (12pm. Sunday, February 12th)
Alexandra Rankin (201) 919-4096
Pi Beta Phi Sorority House
The sisters of Pi Beta Phi spend a lot of time hanging out and bonding in the kitchen during the weekends. We would like to invite new members up to the house to bake cookies with the in-house members. Since it’s Valentine’s Day, we will also provide the materials for new members and in-house members to make Valentines for each other, friends, etc.

Week 4 (Monday, February 13th – Sunday, February 19th)

Big Little Week (February 13th-16th)
Calla Dilli (303) 908-5466
Pi Beta Phi Sorority House
Monday (2/13) through Thursday (2/16)- New Members will come up to the house anytime between 12 PM and 4 PM to retrieve the present from their big accompanied with clues to who their big is. Because the reveal is a surprise, no active members will be in the room when new members are picking up their presents. Receiving the clues will take around 5-10 minutes. All of the baskets are lined up in the chapter room. The budget is $250 maximum for all of the four baskets combined.

Thursday (2/16) at 5 PM the New Members will arrive to the chapter house for the Big Little Reveal and Mentor Ceremony. The details of the big/little reveal change slightly each year but it is normally a fun surprise such as finding the match to your quote/picture or some other creative and positive experience. After the ceremony, New Members and mentors will participate in a cookie shine where new members and their new bigs will share why they are excited to be big/little and pass a tray of cookies around.

New Member Retreat (5pm. Saturday, February 18th)
Alexandra Rankin (201) 919-4096
Pi Beta Phi Sorority House
This retreat is a chance for big sisters and the new members to learn more about each other. It is a very special tradition that involves sharing stories, as well as things that are most important in their lives. This event will go from 5pm and will end no later than 9pm. Afterwards, new members will be invited to a movie marathon night and be able to spend the night in the chapter house with their big sisters. The retreat helps sisters to develop “Collaborative Connections” and allows the girls another chance to all be together and further progress their relationships with others.
Agenda:
5:00-5:10: Attendance and icebreaker, pizza will be provided

5:10-6:00: The first activity involves all of the New Member and sisters alike presenting up to three items or pictures representing an aspect of their lives that is important to them.
6:00-7:45: The next activity involves passing around a bowl of M&Ms® to all new members as well as the current members. For each yellow one they take, they have to tell the group something about themselves; for every orange one, they have to state a goal they have for the future; for every brown one, they share a special memory; and for every green one, they name something specific they like about Pi Phi.

7:45-8:30: The next activity involves the sisters going around telling a special memory about their experience in Pi Phi.

8:30-9:00: The last activity is used to help review for the NM Test. The new members participate in a Jeopardy style game with trivia questions about Pi Beta Phi’s history. The topics are a mix of test material, fraternity heritage, and NPC fun facts.

9:00pm-1:00am: After wrapping up the retreat, new members and in-house members will be invited to a movie marathon night in our chapter’s living room. They will watch movies chosen by the chapter (through a surveymonkey) and materials will be provided so they can do manicures and pedicures as well. New members will then be invited to spend the night in the chapter house with their big sisters.

**Week 5 (Monday, February 20th – Sunday, February 26th)**

**Study Skills Workshop (4:30pm. Monday, February 20th)**
Laura Wells (303)906-1913
Pi Beta Phi Sorority House
The study skills workshop will focus on the major aspects of effective studying including, time management, stress relief, and proper exam preparation techniques. The workshop is designed to enhance and aid students in the rigorous and time consuming process of studying for college exams, which many first year students are new to. It is also meant to build and improve upon existing study strategies that upperclassmen already exhibit. **This event takes place with all members of the chapter.**

**Chapter Movie Night (9pm. Wednesday, February 22nd)**
Emily Sauer (201) 961-4128
Pi Beta Phi Sorority House
Our chapter greatly values sisterhood and sincere friendship, one of our organization’s values. This event would allow the new members to spend time with the members living in the chapter house in a casual manner. This will be coordinated by our sisters only chair.

**Family Weekend New Member Dinner (5:00pm. Saturday, February 25th)**
Tyson Maley (203)-313-7201
Pi Beta Phi Sorority House
We wish to welcome the new members’ parents to a dinner at the house for them to become more informed of the chapter their daughters are newly involved in. We hope this dinner will give the parents an opportunity to see the facilities, get to know their daughters’ big/mentor and meet the
executive board of Pi Beta Phi. There will also be time allocated for parents to ask any pending questions.

**Family Weekend Lunch (12:00pm. Sunday, February 26th)**
Tyson Maley (203)-313-7201

Pi Beta Phi Sorority House
This will be a continuation of the Pi Phi family weekend. Family is an important value of our chapter and each year we host a Pi Phi Family Weekend. We will again invite the families to the chapter house for a casual lunch, we hope to continue the tradition of having the lunch be a potluck.

**Week 6 (Monday, February 27th – Sunday, March 5th)**

**Career Counseling Presentation (11am. Monday, February 6th)(tentative event date)**
Erin Hom (914) 874-3656
Pi Beta Phi Sorority House
Pi Phi Alumni and Recruiter at Beacon Hill Staffing group, Sarah O'Brien will be leading a career counseling presentation that goes over how to map out your future, resumes, cover letters, and all the steps necessary in being prepared to enter the workforce and land your dream job or internship. The workshop will provide members with the knowledge and abilities to start building their careers.

**New Member Test Deadline**
Alexandra Rankin (201) 919-4096
After the new members complete the 7 online courses and 6 new member coordinator meetings, they will have all the information and knowledge about Pi Beta Phi’s history and values to take a new member exam. This test is required for the new members to pass in order to be initiated and is taken [online](https://pibetaphi.org) through pibetaphi.org. A review session/trivia game will take place at the final New Member Coordinator Meeting (Wednesday, March 1st 4:30 pm.).

**Pi Phi Music Workshop (5pm. Thursday, March 2nd)**
Tess Yount (508) 505-6935
Pi Beta Phi Sorority House
The whole chapter and new members will be invited to participate in a music workshop where the Vice President of Fraternity Development will present a number of different Pi Phi songs. The goal of this workshop will be to familiarize new members as well as initiated members with different traditionally sung Pi Phi songs they may not have known in the past.

**Agenda:**
5:00-5:10: Warm-Up with Ring Ching song

5:10-5:20: Play MP3 or YouTube video of the Cookie Shine song, Pi Phi Lights, Angel in Disguise, and Take a Little Golden Arrow

5:20-5:50: Learn aforementioned songs with the help of the projected lyrics on a screen
5:50-6:00: Split into groups and have each group perform all songs, the group who performs the best wins a prize (probably cookies)

**Date Party (9:30-12:30pm. Friday, March 3rd)**
New Member Coordinator Contact Info:
Alexandra Rankin (201) 919-4096
VP of Event Planning Contact Info:
Lara Hendrian (201) 704-7735
Venue: TBD
This is a semi-formal gathering where Pi Phi members and new members can ask a date or friend to attend for a night of dancing and socializing at a chosen venue. Asking a date is not required to attend, and both male and female dates are welcome. Transportation to and from the venue is provided.

*Pre-initiation Ceremony (6pm. Saturday, March 4th)*
Tess Yount (508) 505-6935
Pi Beta Phi Sorority House
This is an annual Pi Beta Phi traditional event that occurs 24 hours prior to initiation.

*Initiation Ceremony (2pm. Sunday, March 5th)*
Tess Yount (508) 505-6935
Pi Beta Phi Sorority House
New members will be initiated after passing the new member exam.

*Post-Initiation House Dinner (6pm. Sunday, March 5th)*
Tess Yount (508) 505-6935
Pi Beta Phi Sorority House
In order to officially welcome the newly initiated members into our house as sisters, we will hold a dinner in our chapter house where we will invite all initiated members to attend as well as the AACs in attendance to the Initiation Ceremony. During the dinner, we will ask the newly initiated members to share something they are excited about now that they are initiated sisters of Pi Beta Phi and ask the older members to name a way that being in Pi Phi has made their lives better.

**New Member 101 (Date TBD)**
Alexandra Rankin (201)919-4096
Assigned Classrooms across campus
Lehigh University’s Panhellenic Council hosts a workshop in the spring semester for new members. This workshop will go over hazing policies and general sorority life knowledge. We ask that our new members attend this workshop alongside other new members of neighboring sororities. New Member 101 provides an opportunity for the progression of bLUeprint foundation’s emphasis of “Identity Development” and “Inclusive Leadership” through their
interactions with members of other sororities. This event will help promote unity among the Panhellenic community and create lasting relationships.

Other New Member Education Activities

Lunch at Pi Phi
Alexandra Rankin (201) 919-4096
Pi Beta Phi Sorority House
New members are invited to join the Pi Phi sisters for lunch at the house on Tuesdays and Thursdays between 12pm and 2pm. If new members would like to come to the house for lunch we simply ask them to give the NMC advance notice. This is to make sure Pi Beta Phi’s chef has enough food to prepare for the women. New members are always invited to stop by the house and hang out whenever they want. Inviting the new members to the house for lunch provides yet another opportunity to create friendships with older girls and encourages bLUeprint’s “Collaborative Connections” segment. As always lunches at the house are 100% optional.

Pi Beta Phi Alcohol Standards
All federal, state, and local laws, all university policies and regulations regarding the possession, consumption, sale, and/or provision of alcoholic beverages by Pi Beta Phi, its chapters, alumnae organizations, initiated members and new members shall be obeyed without exception. Underage drinking is illegal and will not be tolerated. Providing, buying, allowing underage members or guests alcohol is prohibited.

Pi Beta Phi’s Policy and Position Statement on Hazing
Hazing is prohibited.
Hazing is any action taken or situation created, organized or conducted regardless of intent by any new and/or initiated member of Pi Beta Phi or their agent(s) for any other individual where participation may be voluntary, forced or coerced that occurs, regardless of location, that has the
potential to cause or actually results in emotional, mental or physical discomfort; illness; injury; consumption of or opportunity to consume alcohol; that may create a superior/inferior relationship between the participants; and/or may reflect unfavorably upon the individuals, chapter or Fraternity. Permission or approval by a person being hazed is not a defense. Any chapter or individual member whose actions or attitudes are not in accord with the Fraternity’s policy against hazing will be subject to disciplinary action by the chapter and/or by Grand Council. Acts of hazing may result in civil and criminal liability on the part of those individuals engaged in such activities. Chapters and members must follow all applicable federal, state, local and province laws and university policies regarding hazing. The elimination of hazing is the responsibility of each collegiate and alumna member of Pi Beta Phi.

Pi Beta Phi Hazing Hotline: (800) 320–1867

National Panhellenic Conference Statement of Position on Hazing
Hazing has been a continuing concern of the National Panhellenic Conference (NPC) and its member fraternities, and numerous resolutions have been adopted through the years. Hazing, in any of its forms or definitions, is contrary to the founding principles of the member fraternities of NPC. Unfortunately, the practice of hazing has not been eliminated from all member group chapters and colonies. Hazing remains a detriment to the well being of the college fraternity system. Hazing is defined as any action or situation with or without consent, which recklessly, intentionally or unintentionally endangers the mental or physical health or safety of a student, or creates risk of injury, or causes discomfort, embarrassment, harassment or ridicule, or which willfully destroys or removes public or private property for the purpose of initiation or admission into or affiliation with, or as a condition for continued membership in a chapter or colony of an NPC member fraternity. Hazing activities and situations include, but are not limited to, creation of excessive fatigue; physical and psychological shocks; wearing publicly apparel which is conspicuous and not normally in good taste; engaging in public stunts and jokes; participating in treasure or scavenger hunts, morally degrading or humiliating games and activities, late night sessions which interfere with scholastic activities or normal sleep patterns, and any other activities which are not consistent with fraternal law, ritual or the regulations and policies of the member fraternity or the educational institution. All member groups of NPC continue to affirm their policies and/or statutes on hazing and inform their membership of this NPC position on hazing through contact to all local, regional and international officers, mailings from Headquarters to each chapter and chapter alumnae advisors, and through international magazines.

Lehigh University’s Definition of Hazing
"Hazing is any action taken or situation created, whether on or off campus, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Hazing includes but is not limited to any brutality of a physical nature, such as paddling, whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, liquor, drug or other substance, or any other forced physical activity that would subject the individual to physical harm or mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct
which could result in extreme embarrassment, or any other forced activity which would adversely affect the mental health or dignity of the individual. Among prohibited activities are forced or coerced activities which create excessive fatigue; cause physical and psychological shocks; involve kidnapping; involve morally questionable quests, treasure hunts, scavenger hunts, or any other such activities; involve publicly wearing apparel that is conspicuous and not normally in good taste; cause students to engage in public stunts and buffoonery, morally degrading or humiliating games and activities, or late night activities which interfere with scholastic activities. Also prohibited are any activities that are in violation of federal, state, or local laws, this Code of Conduct, or accepted standards of good taste or propriety. For purposes of this definition, any activity described in this paragraph upon which the admission into or affiliation with an organization is directly or indirectly conditioned shall be presumed to be “forced or coerced” activity, the willingness of an individual to participate in such activity notwithstanding.” -LU Student Handbook

To report hazing: http://lehigh.edu/go/hazingreport

LU Hazing Prevention Website: http://studentaffairs.lehigh.edu/hazing-prevention

**Weekly New Member Education Meeting Agendas**

**Week 1: Lesson A, Course 1**

*Lead Facilitator: New Member Coordinator*
*Executive officers: All of Executive Council*

**Description:** For the first week, New Members will get an idea of what it’s like to be a Pi Phi. They will learn about our organization’s values, our mission and our vision. This meeting will also set the tone for the rest of the new member meetings and allow the members a chance to get to know one another.

4:30-4:40: Hand out chapter calendar with initiation dates, new member local pages, and new member take-away

4:40-4:45: Complete Recruitment evaluation

4:45-5:30: Read from Constitution and Statutes, executive council introductions and hand out contact information
- VP of Finance will discuss financial obligations and New Member dues
- VP of Housing will discuss live in requirements and facility rules
- VP of Administration will enter all new members into eReports as well as hold a short

5:30-6:00: ACTIVITY - Dancing Name

- Everyone stands in a circle and one person starts by saying their name and accompanying it with a dance move. The next person in the circle has to repeat that name and dance move, and add theirs to it. The next person has to repeat both names and dance moves, and then add their own
and so on. Examples include saying “Ashley” while doing the disco, and the next person saying “Ashley” while doing the disco, and then adding “Alex” while jumping up and down.

6:00-6:20: Review and Discussion of Course 1
- Core Values
- Pi Beta Phi Mission and Vision
- Founders Margaret Campbell and Libbie Gaddis
- Requirements for Initiation

Final Wrap-Up

**Week 2: Lesson B, Course 2**
*Lead Facilitator: New Member Coordinator*
*Executive Officers: VP of Fraternity Development and VP of Member Development*
*Description: This week focuses on Honor and Respect as well as learning the history of Pi Phi and our own chapter. Through this, new members will develop a new appreciation for Fraternity ritual and history and be able to clearly understand what sets our organization apart from others on campus.*

4:30-4:40: Introduction and reading from Constitution and Statutes

4:40-5:10: VP of Fraternity Development conducts short presentation explaining the following:
- Formal Pledging Ceremony
- The history of the Pi Beta Phi Ritual and the importance of participation
- Presentation on chapter’s local history

5:10-5:30: **ACTIVITY** – How far is your hometown from Monmouth?
- New Members use their smartphones to access a map app (like Apple Maps or Google Maps) to show where Monmouth, Illinois, is (where Pi Phi was founded). The members utilize the directions feature to see how far their house is from Monmouth. They will figure out who lives the furthest and who lives the closest. If a few members do not have this capability, they can lean on a partner to help them.

5:30-5:40: VP of Member Development introduces GreekLifeEdu

5:40-6:00: Review and Discussion of Course 2
- Founders Ada Bruen Grier and Clara Brownlee Hutchinson
- Value of Honor and Respect
- Pi Beta Phi symbols
- Pi Phi songs “Pi Phi Grace” and “Ring Ching”

Final Wrap-Up

**Week 3: Lesson C, Course 3**
*Lead Facilitator: New Member Coordinator*
*Executive Officers: VP of Member Development*
Description: The focus of this week’s discussion is on Personal and Intellectual Growth. New Members will learn about the incentives our chapter has in place to encourage academic success and the importance of health, wellness, and academic success in our chapter.

4:30-4:40: Introduction and reading from Constitution and Statutes

4:40-5:00: VP of Member Development discusses chapter’s academic programming
   - Explains incentives chapter has in place for academic programming such as the “Smart Cookie” Jar and Caffeine Queen
   - Explains academic resources on campus

5:00-5:20: ACTIVITY
   - New Members will be asked yes or no questions and will go to one side of the room to indicate “yes” and the other side to mean “no” based on which answer represents their feelings. The questions asked will be aimed at learning more about each other and opening up with one another. Examples of questions could be, “I am a morning person”, “I want to improve my GPA”, “I am in a long distance relationship”, “I am homesick”, etcetera.

5:30-6:00: Review and Discussion of Course 3
   - Founders Emma Brownlee Kilgore and Fannie Whitenack Libbey
   - Value of Personal and Intellectual Growth
   - Pi Beta Phi Founding
   - Academic success and mentoring
   - Benefits of membership

Final Wrap-Up

**Week 4: Lesson D, Course 4**
*Lead Facilitator: New Member Coordinator*
*Executive Officers: VP of Administration*

Description: By focusing on the value of Integrity, New Members will gain a better understanding of the laws that govern our chapter and organization and the expectations of each individual member in regards to their behavior as a representative of our chapter and of Pi Phi.

4:30-4:40: Introduction and reading from Constitution and Statutes

4:40-5:00: VP of Administration will lead a discussion on chapter’s specific PSB procedures

5:00-5:40: ACTIVITY – Understanding Pi Phi’s Policy and Position Statements
   - New Members will split up into 5 groups and each group will given one policy from Pi Phi’s Policy and Position Statements to focus on and corresponding questions. Each group will create a skit about that policy and be able to present it to the group at large. Each group is encouraged to make the skit applicable to not just the Policy and Position Statement they are assigned, but to their campus and Greek community as well.
   - The policies we will focus on are: Hazing, alcohol, drugs, pre- and post- parties, and media.
5:40-6:00: Review and Discussion of Course 4
   -Founders Rosa Moore and Jenie Nicol, M.D.
   -Value of Integrity
   -Policy and Standards Board
   -Policy and Position Statements

Final Wrap-Up

**Week 5: Lesson E & F, Course 5 & 6**
*Lead Facilitator: New Member Coordinator*
*Executive Officers: VP of Administration, VP of Philanthropy, and VP of Communications*
*Description: The discussion this week is centered on Philanthropic Service to Others and Lifelong Commitment. New Members will become more aware of the opportunities available to create a positive impact on the communities surrounding them both as an individual and as a member of Pi Phi. Through a discussion of the Pi Phi Brand and Servant Leadership, members will realize that being a Pi Phi extends much farther than just our chapter, but to chapters and people all over the country and world.*

4:30-4:40: Introduction and reading from Constitution and Statutes

4:40-4:50: VP of Administration explains attendance policy, point system, and what counts as a “valid excuse”

4:50-5:00: VP of Philanthropy gives short presentation on Pi Phi’s national philanthropy and our chapter’s major philanthropic events such as “Pie a Pi Phi” and “Pi Phi Gives You Wings” as well as go over requirements for community service hours

5:00-5:10: Discussion of the Pi Beta Phi Foundation and what is does to support Pi Beta Phi
   -Leadership development
   -Scholarships
   -Sisters helping sisters
   -Literacy
   -Pi Phi Heritage
   -Housing

5:10-5:20: VP of Communications explains and hands out copies of *The Arrow* magazine, encourages members to follow Pi Phi on social media, and also discusses importance of representing Pi Phi in a positive way on all social media.

5:20-5:30: ACTIVITY – The Founders Song
   -Teach the Founders Song to help new members remember all 12 founders

5:30-6:00: Review and Discussion of Courses 5 & 6
   -Founders Inez Smith Soule, Jennie Horne Turnbull, Fannie Ann Thompson, and Nancy Black Wallace
Values of Philanthropic Service to Others and Lifelong Commitment
-Read > Lead > Achieve and The Story of One
-The Pi Beta Phi Foundation
-Representing the Pi Phi Brand
-Servant Leadership
-Pi Beta Phi Music – The Anthem and Speed Thee My Arrow

Final Wrap-Up

**Week 6: Lesson G, Course 7, New Member Test**

*Lead Facilitator: New Member Coordinator*
*Executive Officers: None*

*Description: The final meeting will focus on preparing the New Members for Initiation. By practicing New Member Ritual, they will be prepared for their first formal chapter meeting. At this point, members have learned about all 7 values and all 12 founders, as well as the supports in place that allow our organization to be successful and impactful. The final activity and discussion will prepare them for the New Member Test, which they must pass in order to be initiated.*

4:30-4:50: Open with New Member Ritual

4:50-5:00: Introduction and reading from Constitution and Statutes

5:00-5:20: Review and Discussion of Course 7
-Value of Sincere Friendship
-Grand Council and Headquarters Structure
-Alumnae organizations and regional teams
-National Panhellenic Conference

5:20-5:50: ACTIVITY – Review for New Member Test
-New Members will be separated into groups and asked to create skits pertaining to different parts of Pi Phi history, incorporating different Pi Phi values. Each group will be assigned a number of topics they must include in the skit, based on what they’ve learned in the past 6 weeks. At the end, all groups will present their skits. This will serve as a fun way to review for the New Member Test.

5:50-6:00: Review requirements for Initiation as well as planned Pre-initiation and Initiation activities

Final Wrap-Up