



Office Of Residence Life: Apartment Agreement

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Dear Lehigh Resident,

Living in a residence hall can be one of the most exciting and rewarding experiences that will occur during your college years. It is also a learning environment where you are stretched outside of your comfort zone to have difficult conversations and compromise with your roommate(s).

The purpose of this agreement is to facilitate the process of getting to know your roommate(s) and establishing guidelines to maintain open communication. In addition, the roommate agreement creates a mutual understanding for how you and your roommates(s) will live in your room, apartment, or suite. Taking the time to address your expectations for topics that may cause disagreements, such as cleanliness, study habits, and visitors, will assist you later in the academic year as concerns may arise.

Please take the time to thoroughly complete and discuss this roommate agreement. You and your roommate(s) will have an opportunity to discuss your habits, interests and needs. The goal of this agreement is to work together to create an inviting and inclusive environment in which all parties can feel comfortable and safe.

There are many important issues discussed throughout this document. It is imperative that all participating parties completing this document agree to listen respectfully, attentively and openly to each other's needs. Please note that all Residence Hall policies were acknowledged when creating this agreement. In addition, agreements noted here do not replace or override Residence Hall policies, the General Provisions of Occupancy, or the Lehigh University Student Code of Conduct.

Please feel free to contact your Gryphon or Assistant Director of Residence Life if you need any assistance with completing this document or if you would like to revise a portion of this document after it has been completed.

Sincerely,
The Office of Residence Life



Fill out the following pages then sign here



Res. Hall _____

Room number: _____

We, as roommates, agree to uphold the mutual decisions outlined in this document. We will let our Gryphon or Assistant Director know if there are any significant revisions. In addition, we understand that any violation of these guidelines may result in disciplinary action or the reassignment to another room.

Roommate Signatures:

Gryphon Print Name and Date:

Golden Rules:

- Treat your roommate(s) with courtesy, understanding and consideration.
- Respect your roommate(s) as people.
- Be honest about your needs.
- Share your concerns early.
- Be willing to compromise.

Rights and Responsibilities:

- The right to study and sleep without interference
- The right to know your belongings and privacy will be respected
- The right to live in a clean living environment
- The right to respectfully and openly discuss disagreements
- The right to host guests in line with the GPO

Available Resources:

We encourage residents to speak with each other first should an issue occur within their space.

- **Gryphons** are the first line of assistance for residents when there is a roommate disagreement. They are responsible for facilitating difficult conversations between roommates. If the Gryphon is unable to assist in the mediation process, they will bring the conflict to the attention of the Assistant Director.

- **Assistant Directors** oversee the residence hall to assist students in creating an environment for dialogue in which roommate disagreements and differences can be discussed.

Apartment Questionnaire

Lifestyle:

When my roommate's side of the room is not clean, we agree to resolve the conflict in the following way:

How will music or television be listened to when your roommate(s) is present? What time is acceptable for watching television?

Headphones Turned Off Other: _____

Time: _____

When it comes to decorating your shared space, what type of decorations are acceptable? What might you find offensive?

If one roommate goes to sleep early/late or gets up early/late, what can be expected of the other roommate(s)?

We agree that, when someone is sleeping, we will turn off the following items:

Television Music Other (s): _____

What personal items can be left in the common area?

Roommate Relationship:

Alcohol, Drugs, and Tobacco:

How do you feel about your roommate using any substances prohibited in the GPO within your room/apartment?

How do you feel if these substances prohibited by the GPO are left in your room/apartment?

Safety:

We agree to lock the door every time we leave the room/apartment. Initial Here:

We agree to lock individual bedrooms. Initial Here:

Study Habits:

What type of environment do you need to study effectively (e.g., without distractions such as television and/or music)?

How often do you plan on studying?

Communication:

How will messages be communicated?

If a problem arises, we will approach each other by:

Other important considerations:

Visitation:

Reminder: With the permission of your roommate, overnight guests are allowed to stay over consecutively for a maximum of three nights.

Visitors will be allowed in the apartment:

Male: Always Never Ask First

Female: Always Never Ask First

Reasonable duration of a visit to the apartment:

2 hours 4 hours Doesn't Matter Ask First

Visitors will be allowed to use the bathroom:

Male: Always Never Ask First

Female: Always Never Ask First

Overnight guest will be allowed in the apartment:

Partner: Always Never Ask First

Male: Always Never Ask First

Female: Always Never Ask First

If allowed, overnight guest will be allowed to sleep:

In the Common Area In someone's bedroom Either

My roommates' guest may use my:

Dishes Computer Bed TV Food Desk Stereo

Food:

We will share:

Everything Condiments / Basics Nothing

Cleanliness:

The apartment should be:

Clean Messy Doesn't Matter

Who will be responsible for cleaning:

The Kitchen: _____

The Living Room: _____

The Bathroom: _____

We will create a chore chart

Cleaning includes:

Tidying Dusting Vacuuming Throwing out Trash

Washing dishes Other(s): _____

Notes: _____

The apartment members will share the following:

Please circle all that apply

MP3 Player

Food

TV/DVD Player

Dishes

Video Game Equipment

Kitchen Utensils

Movies

Pots / Pans

Appliances

Refrigerator

Computer

Other: _____

Roommate Questionnaire

Room: _____

Lifestyle:

When my roommate's side of the room is not clean, we agree to resolve the conflict in the following way:

If one roommate goes to sleep early/late or gets up early/late, what can be expected?

How will music or television be listened to when your roommate(s) is present?

Headphones Turned Off Other: _____

When it comes to decorating your shared space what type of decorations might you find offensive?

We agree that when someone is sleeping we will turn off the following items:

Television Music Other (s): _____

Visitation:

Reminder: With the permission of your roommate, overnight guest are allowed to stay over consecutively for a maximum of three nights.

Visitors will be allowed in the room:

Male: Always Never Ask First

Female: Always Never Ask First

Reasonable duration of a visit:

2 hours 4 hours Doesn't Matter Ask First

Overnight guest will be allowed:

Partner: Always Never Ask First

Male: Always Never Ask First

Female: Always Never Ask First

My roommate's guest may use my:

Computer Bed TV Food Desk Stereo

Cleanliness:

We will share the following:

Please circle all that apply

MP3 Player

TV/DVD Player

Video Game Equipment

Clothes

Food

Computer

Other: _____

The room should be:

Clean Messy Doesn't Matter

We will each:

Take care of our part of the room

Alternate cleaning chores

Not clean at all

Cleaning includes:

Dusting Vacuuming Throwing out Trash

Notes:

Room: _____

Lifestyle:

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How will music or television be listened to when your roommate(s) is present?

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We will share the following:

Please circle all that apply

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TV/DVD Player

Video Game Equipment

Clothes

Food

Computer

Other: _____

The room should be:

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Alternate cleaning chores

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Cleaning includes:

Dusting Vacuuming Throwing out Trash

Notes:

