Lehigh University



Fill out the pages following here then sign

Community:

We, as housemates, agree to uphold the mutual decisions outlined in this document. We will let our Gryphon or Assistant Director know if there are any significant revisions. In addition, we understand that any violation of these guidelines may result in disciplinary action.

Resident Signatures:

Gryphon Print Name and Date:

Office Of Residence Life: House/Community Agreement

2 0 1 3 - 2 0 1 4

Dear UMOJA House and Warren Square residents,

Living in a residence hall can be one of the most exciting and rewarding experiences that will occur during your college years. It is also a learning environment where you are stretched outside of your comfort zone to have difficult conversations and compromise with your housemates.

The purpose of this agreement is to facilitate the process of getting to know your housemates and establish guidelines to maintain open communication. In addition, the House/Community Agreement creates a mutual understanding for how you and housemates will divide cleaning and upkeep of the common areas. Taking the time to address your expectations for topics that may cause disagreements, such as cleanliness and noise levels, will assist you later in the academic year as concerns may arise.

Please take the time during your first hall meeting of the Fall semester to thoroughly complete and discuss this House/Community Agreement. You and your housemates will have an opportunity to discuss your habits, interest sand needs. The goal of this agreement is to work together to create an inviting and inclusive environment in which all parties can feel comfortable and safe.

There are many important issues discussed throughout this document. It is imperative that all participating parties completing this document agree to listen respectfully, attentively and openly to each other's needs. Please note that all Residence Hall policies were acknowledged when creating this agreement. In addition, agreements noted here do not replace or override Residence Hall policies, the General Provisions of Occupancy, or the Lehigh University Student Code of Conduct.

Please feel free to contact your Gryphon or Assistant Director of Residence Life if you need any assistance with completing this document, or if you would like to revise a portion of this document after it has been completed.

The Office of Residence Life

Golden Rules:

- Treat your housemates with courtesy, understanding and consideration.
- Respect your housemates as people.
- Be honest about your needs.
- Share your concerns early.
- Be willing to compromise.

Rights and Responsibilities:

- The right to study and sleep without interference
- The right to know your feelings will be respected
- The right to live in a clean living environment
- The right to respectfully and openly discuss disagreements
- The right to host guests in line with the GPO

Available Resources:

We encourage residents to speak with each other first should an issue occur within their space.

- Gryphons are the first line of assistance for residents when there is a roommate or house community disagreement. They are responsible for facilitating difficult conversations between roommates. If the Gryphon is unable to assist in the mediation process they will bring the conflict to the attention of the Assistant Director.
- Assistant Directors oversee the residence hall to assist students in creating an environment for dialogue in which disagreements and differences can be discussed.

Community Questionnaire

Common Area	Cleanliness	Housemate Relationship:
When common areas in the communit the conflict in the following way:	y are not clean, we agree to resolve	Alcohol, Drugs and Tobacco: How do you feel about your housemates using any substances prohibited in the GPO within the common areas? How do you feel if these substance that are prohibited by the GPO are left in the common areas?
The bathroom gender designations for	the community will be as follows:	
What personal items can be left in the there in an organized manner or will w being used back to our personal rooms	e agree to bring items that are not	Visitation/Safety Reasonable duration of a visit to the house: 2 hours 4 hours Doesn't Matter Ask First
		If allowed, overnight guests will be allowed to sleep: In the Common Area In someone's bedroom Either
		Reminder: Overnight guests are allowed to stay over consecutively for a maxi-
We will share:		mum of three nights.
Everything Condimen Who will be responsible for making sure		We will lock our room doors every time we leave the house/community area.
	ven , microwave and refrigerator are	
clean): The Living Room: The Bathroom: We will use the Residential House Tas Cleaning includes:		Study Habits: What type of environment do you need to study effectively (i.e., without distractions such as television and/or music)? How will music or television be listened to when a housemate that is studying is present? What areas will be designated for studying and which will be designated for leisure?
Tidying Dusting Vacuur Washing dishes Other	ming Throwing out Trash r(s):	
Notes:		i
		Communication: If a problem arises, we will approach each other by
Reminder: ABM handles cleaning of all extended details regarding cleaning of resider	terior surfaces. Please see page 3 for Itial houses.	
The community members		
MP3 Player	Dishes	Other important considerations:
TV/DVD Player	Kitchen Utensils	
Video Game Equipment	Pots / Pans	
Movies	Refrigerator	
Appliances	Other:	
Computer		
Food		

or event). Use the task list below to help assign tasks to each resident in the house.

Cleaning Guide for Residential Houses

What Residents Need to Know **Residential House Task List:** What the cleaning vendor (ABM) is responsible for: Cleaning surfaces/floors of common areas Completed by: Task: Last time (bathrooms, kitchens, lounges, laundry facili-Frequency for ties, stairwells) NOTE: Students may be billed completion: completed: for any excessive cleaning charges Keeping Gryphon and AD informed of any Clean Weekly every 7/31/13 K. Kloorfain pertinent cleaning-related information microwave in Wednesday What house residents are responsible for: house kitchen Making sure common areas are de-cluttered and organized enough for cleaning vendors to be able to come in and clean the surfaces adequately. Making sure appliances in common areas are stored in their proper storage areas after Make sure appliances/items are removed from the area by the owner when she/he has vacated the common area Keeping common area appliances clean. NOTE: Cleaning vendors are not responsible for cleaning inside microwaves and other cooking Keeping Gryphon and AD informed of any pertinent cleaning-related information Keeping bedroom areas clean and tidy. NOTE: Cleaning vendors are not responsible for cleaning bedrooms, with exceptions occurring on a case-by-case basis Acceptable behaviors regarding cleanliness: Bringing personal items into common areas for usage in common areas Utilizing common areas for appropriate activi-Cleaning up after oneself if using a common area for an activity Unacceptable behaviors regarding cleanliness: Any and all violations of the General Provisions for Student Occupancy Leaving excessive messes in common areas for cleaning vendors to tend to Leaving trash or unwanted items in hallways or near fire exits Tips for ensuring cleanliness in Residential Houses: Keep Gryphon and AD informed of any cleanliness-related issues that may arise Use light cleaning supplies (e.g., Clorox wipes, paper towels, cleaning gloves) for cleaning up after oneself during recreational activities (projects, cooking, etc.). You may request funds to purchase these through your Residence Hall Council. Designate storage areas for common area appliances. Adhere to the expectation that appliances will be returned to their proper storage areas after usage. Choose house-wide cleaning times that the house can decide on as a community (i.e., dish -washing time on Wednesdays at 6pm or living room cleanup after every community meeting