

## BYLAWS OF LEHIGH UNIVERSITY COLLEGE PANHELLENIC ASSOCIATION

### **Article I. Name**

The name of this organization shall be the Lehigh University College Panhellenic Association.

### **Article II. Object**

The object of the College Panhellenic Association shall be to develop and maintain Panhellenic sorority life and campus relations at a high level of accomplishment and in so doing to:

- Conduct the business of the College Panhellenic during the academic year.
- Promote the growth of individual chapters and the Panhellenic community.
- Organize and sponsor a women's-only membership recruitment program.
- Encourage the highest possible academic, social and moral standards.
- Coordinate activities, establish orderly procedures and provide programming in addition to recruitment.
- Adjudicate all matters related to the NPC Unanimous Agreements and Policies, College Panhellenic bylaws and/or other governing documents, College Panhellenic membership recruitment rules, College Panhellenic code of ethics and College Panhellenic standing rules.
- Actively support the mission of Lehigh University.
- Promote good public relations.
- Give service to the Lehigh University community and campus.
- Promote friendship, harmony and unity among members, chapters, faculty, administrators and campus groups.

### **Article III. Membership**

#### **Section 1. Membership Classes**

There shall be three classes of membership: regular, provisional and associate.

- A. **Regular membership.** The regular membership of the Lehigh University College Panhellenic Association shall be composed of all installed chapters of NPC sororities at Lehigh University. Regular members of the College Panhellenic Association shall pay dues as determined by the Panhellenic Council.
- B. **Provisional membership.** The provisional membership of the Lehigh University College Panhellenic Association shall be composed of all newly established chapters of NPC sororities at Lehigh University. Provisional members shall pay no dues and shall have voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC sorority.
- C. **Associate membership.** The associate membership of the Lehigh University College Panhellenic Association shall be composed of local sororities or inter/national or regional non-NPC member organizations. The membership eligibility requirements and the process

for submitting an application and approval of the application shall be determined by the Panhellenic Council. Associate members shall pay dues as determined by the Panhellenic Council. An associate member shall have voice and one vote on all matters except extension-related matters. If the associate chapter does not participate in the primary recruitment process, the associate chapter shall not have a vote on recruitment rules. An associate member may be expelled for cause by a majority vote of the Panhellenic Council. An associate member shall not be entitled to vote on the question of its expulsion.

### **Section 2. Privileges and responsibilities of membership**

Duty of compliance. All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and policies and be subject to these Lehigh University College Panhellenic Association bylaws, code of ethics and any additional rules this College Panhellenic Association may adopt, unless otherwise prescribed in these bylaws. Any rules adopted by this Association in conflict with the NPC Unanimous Agreements shall be void.

### **Section 3. Dues**

- A. NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC office.
- B. College Panhellenic Association membership dues shall be an assessment per member and new member.
  - The amount of such dues for the next academic year shall be determined by the Panhellenic Council no later than February of that year.
  - The dues of each College Panhellenic Association member sorority shall be payable on a semester basis as determined by the Panhellenic Council.
  - Chapters who do not pay College Panhellenic dues by their invoice date will receive a late fine of 5% of the total amount billed as communicated by the VP of Administration via email.

### **Section 4. Fees and assessments**

The Panhellenic Council shall have the authority to determine fees and assessments as may be considered necessary. No Panhellenic funds may be used for the sole purpose of social functions, gifts or benefits benefiting the Panhellenic Executive Board without a two-thirds approval.

## **Article IV. Officers and Duties**

**Section 1 and Section 2 of Article IV. Officers and Duties will be under proviso until November 2024 due to the current officers finishing their elected term. The following officers and duties will automatically go into effect in November 2024 at the Annual Meeting following officer elections.**

### **Section 1. Officers**

The officers of the Lehigh University Panhellenic Association shall be President, Vice President of Administration, Vice President of Recruitment, Vice President of Recruitment Counselors, Vice President of Peer Accountability, Vice President of Access and Advocacy, Vice President of Greek

Relations, Vice President of Philanthropy and Service, Vice President of Intellectual Development, and Vice President of Marketing and Communications.

## **Section 2. Duties of officers**

### **Responsibilities of all Executive Board Members:**

- Attend weekly Council and Executive Board meetings
- Support and represent Panhellenic to the Lehigh community
- Maintain regular contact with the Panhellenic advisor
- Applicable NPC duties
- Disaffiliate for the Fall semester and primary recruitment; Meet the same requirements of Recruitment Counselors

### **President:**

- Preside at all meetings of the Panhellenic Council
- Oversees and manages all of the functions of the Panhellenic Executive Board
- Be familiar with the NPC Manual of Information and all governing documents of this Association.
- Sets the tone for the community and works to foster the mission of the Panhellenic Association by underwriting initiatives that launch and sustain leaders
- Serve on any committee involving joint programming of the Panhellenic Association
- Act as official Panhellenic representative to all University bodies-liaison between the Panhellenic Community and the greater Lehigh University community
- Meet regularly with the Panhellenic advisor as appointed by Fraternity and Sorority Life
- Work closely with the Cultural Greek Council and the Interfraternity Council presidents to foster Greek unity
- Communicate consistently with NPC area advisor
- Serve as a member of the Peer Accountability Board as needed

### **VP of Executive Administration**

- Manage Panhellenic Executive communications
- Plan and update calendar
- Create and distribute Executive Board and Council meeting minutes
- Ensure bylaws and standing rules are up to date and educate chapters on their contents
- Manage Panhellenic email account; respond accordingly
- Facilitate election procedure for officers
- Create Panhellenic budget and present to chapter delegates for approval
- Oversee the spending of Executive Board officers
- Provide the financial report at each Panhellenic Council meeting
- Be responsible for the prompt payment of all bills of Panhellenic
- Collect chapter dues on a semester basis
- Serve as a member of the Peer Accountability Board as needed

### **VP of Recruitment**

- Serve as the chair of the Membership Recruitment Committee
- Oversee the technical aspects of recruitment and organize the primary recruitment process
- Coordinate fall semester pre-recruitment events (Panhel Preview, 5x10s, Go Greek Informational Session, and other Panhellenic Informational Panels)
- Collaborate with the VP of Marketing and Publicity to publicize pre-recruitment events and primary recruitment registration in order to effectively distribute information to potential new members (PNMs) throughout the fall semester
- Meet with all recruitment chairs leading up to primary recruitment
- Meet with Recruitment Team to coordinate all aspects of primary recruitment
- Assist the Panhellenic Council in marketing and advertising Continuous Open Bidding (COB)
- Maintain accurate recruitment statistics and gather feedback from chapter presidents and new members to assess primary recruitment
- Review recruitment rules as needed and share with NPC area advisor prior to any voting
- Meet with IFC and CGC counterparts along with the VP of Recruitment Counselors in order to provide programming for PNMs
- Serve as a member of the Peer Accountability Board as needed

#### **VP of Recruitment Counselors**

- Oversees all logistics of Rho Gammas for the spring and fall semesters
- Administers the Rho Gamma selection and interview process
- Creates and facilitates the Rho Gamma training schedule
- Responsible for meeting with and training Rho Gammas throughout the fall semester
- Assist VP of Recruitment with coordinating pre-recruitment events in the fall semester
- Assist VP of Recruitment during the primary recruitment cycle
- Meet with recruitment team to coordinate all aspects of primary recruitment
- Serve as a member of the Peer Accountability Board as needed

#### **VP of Peer Accountability**

- Serve as chair of the Peer Accountability Board
- Oversee and facilitate the training of the Panhellenic Executive Board to serve as members of the Peer Accountability Board.
- Continue to improve the evolving protocols for Peer Accountability procedures (recruitment, university alcohol policy)
- Provide educational workshops regarding recruitment rules and recruitment violations
- Provide educational workshops and resources regarding risk management and safety
- Collaborate with IFC and CGC to promote Hazing Prevention Week
- Facilitate all informal and formal resolution meetings in accordance with the Peer Accountability process
- Collaborate with IFC and CGC to ensure transparency, accountability, and consistency between the councils on information and priorities
- Collaborate with the Panhellenic advisor and NPC area advisor to ensure proceedings are being conducted correctly
- Serve as a member of the Peer Accountability Board as needed

### **VP of Access and Advocacy**

- Promote Panhellenic's dedication to supporting and enabling an inclusive, empowering, and beneficial environment for our members as well as the broader Lehigh community
- Represent Panhellenic on all pertinent campus-wide committees concerning issues of multiculturalism, diversity, and gender issues
- Inform the Panhellenic community about various issues going on within the university as well as the surrounding community
- Support and oversee Panhellenic involvement in advocacy on campus that aligns with Panhellenic values
- Collaborate with the Panhellenic President and Panhellenic advisor for any possible scholarship opportunities for members
- Oversee the Panhellenic DEI Committee to design, plan, and execute events and workshops dedicated to promoting diversity, equity, and inclusion (DEI) within the organizations
- Oversee the requirement of each chapter to host Diversity, Equity, and Inclusion (DEI) workshops per semester
- Act as a liaison with the Center for Gender Equity
- Serve as a member of the Peer Accountability Board as needed

### **VP of Greek Relations**

- Facilitate round-table conversations concerning the Panhellenic and larger FSL community during council meetings
- Create and organize multiple bonding programs each semester for the Panhellenic and larger FSL community
- Collaborate regularly with the Greek Relations chairs on the Interfraternity Council and Cultural Greek Council
- Promote Panhellenic/FSL unity through programming, discussions, or committees.
- Promote leadership opportunities from other offices/departments to the Panhellenic community
- Promote and encourage participation and attendance at IFC and CGC events and programs
- Serve as a member of the Peer Accountability Board as needed

### **VP of Philanthropy and Service**

- Serve as the chair of the Community Service/Philanthropy Committee
- Represent Panhellenic in various on campus events and activities (e.g. Relay for Life)
- Attend various committees on behalf of Panhellenic
- Act as liaison with Community Service Office by meeting with the CSO office
- Act as the student ambassador for Circle of Sisterhood
- Promote a greater student involvement in the South Bethlehem community aside from service
- Collaborate with campus partners on behalf of Panhellenic and bring new initiatives to the community
- Serve as a member of the Peer Accountability Board as needed

### **VP of Intellectual Development**

- Serve as chair of the Academic Excellence Committee
- Offer scholastic assistance to chapter or individual chapter members regarding scholarship performance
- Oversees Panhellenic Member of the Month
- Meet with and maintain contact with Panhellenic Scholarship Chairs
- Publicize and celebrate the academic achievements of our Panhellenic community through recognition of academic excellence .
- Promote and partner with other organizations to promote scholarship across campus (such as the Center for Academic Success)
- Design, plan, and execute on-campus events to promote scholarship and academic excellence within the Panhellenic community
- Highlight the achievements of individual Panhellenic members and celebrate, award, or publicize them
- Serve as a member of the Peer Accountability Board as needed

### **VP of Communications & Marketing**

- Implements marketing strategy for all Panhellenic activities, including recruitment and COB events.
- Coordinate all large scale public relations for recruitment
- Organize First-Year Move-In in conjunction with IFC and CGC
- Responsible for marketing all Panhellenic/Chapter Events
- Maintain all social media platforms (Instagram, Twitter, Facebook)
- Responsible for taking pictures at Panhellenic events and posting to website and social media in a timely fashion
- Create provisions for social media usage across community
- Maintain Panhellenic's website [[www.lehighpanhel.squarespace.com](http://www.lehighpanhel.squarespace.com)]
- Responsible for creating and ordering apparel
- Collaborate with FSL student worker responsible for marketing and maintaining social media
- Serve as a member of the Peer Accountability Board as needed

### **Section 3. Eligibility**

Eligibility to serve as an officer shall depend on the class of membership:

- Regular membership.** Members from NPC sororities holding regular membership in the Lehigh University Panhellenic Association shall be eligible to serve as any officer.
- Provisional membership.** Members from NPC sororities holding provisional membership in the Lehigh University Panhellenic Association shall not be eligible to serve as an officer.
- Associate membership.** Members from NPC sororities holding associate membership in the Lehigh University Panhellenic Association shall not be eligible to serve as an officer.

### **Section 4. Selection of Officers**

The officers of President, Vice President of Administration, Vice President of Recruitment, Vice President of Recruitment Counselors, Vice President of Peer Accountability, Vice President of Access and Advocacy, Vice President of Greek Relations, Vice President of Philanthropy and Service, Vice President of Intellectual Development, and Vice President of Marketing and Communications. of the Lehigh University Panhellenic Association shall be elected by ballot.

#### **Section 5. Office-holding limitations**

- A. No more than two (2) members from the same sorority shall hold office during the same term.
- B. In order to hold a Panhellenic Executive position, one must have a cumulative 2.7 GPA or have maintained a 2.9 GPA for their previous two consecutive semesters.
- C. The Vice President of Recruitment and Vice President of Recruitment Counselors may not be from the same chapter.
- D. No chapter president shall be allowed to serve as an officer on the Panhellenic Executive Board at the same time.
- E. Candidates must be initiated members and full-time students at Lehigh University at the time of election.
- F. Every Panhellenic regular member chapter that has a member submit an application before the deadline will be highly considered. While it is preferred that at least one representative from each chapter serve in an executive board position, it is not guaranteed.
- G. Must be available to serve two consecutive semesters on campus (i.e. study abroad, participating in co-op, etc.) will not be permitted.

#### **Section 6. Term**

- A. The officers shall serve for a term of one year with an additional transition period of approximately 2 months. The transition period shall consist of a shadowing period that begins upon the installation ceremony in November each year and ending at 5:00pm on Panhellenic Primary Recruitment Bid Day. From that point forward the term begins for the new officer and ends for the outgoing officer.

#### **Section 8. Removal**

- A. Any officer may be removed for being in poor standing within their chapter and their headquarters by a vote of two-thirds of the Panhellenic Council.
- B. Any officer may be removed by cause of not fulfilling the specific duties of their position as outlined in these bylaws.
- C. In the event of an investigation, of any kind, into the Panhellenic chapter of serving Executive officer(s), said officer must temporarily step down from their position for the duration of the investigation. Duties will be assigned and/or distributed to another officer or officers, as determined at the discretion of the remaining Executive officers and Panhellenic advisor.
- D. In the event the Panhellenic chapter of serving Executive officer(s) becomes unrecognized by the University or loses its national charter, said Executive officer(s) are required to resign from their position(s), effective immediately. Duties will be reassigned and/or distributed to

another officer or officers, as determined at the discretion of the remaining Executive officers and Panhellenic advisor.

### **Section 9. Vacancies**

Vacancies shall be filled in the same manner of selection as provided in Section 4 of this article.

### **Section 10: Means of Communication**

The Panhellenic Executive Board may conduct business at any meeting (regular or special) through the use of any means of communication by which all delegates participating may simultaneously hear one another and participate in the proceedings during the meeting.

## **Article V. The Panhellenic Council**

### **Section 1. Authority**

The governing body of the Lehigh University College Panhellenic Association shall be the Panhellenic Council. It shall be the duty of the Panhellenic Council to conduct all business related to the overall welfare of the Lehigh University College Panhellenic Association including, but not limited to: annual review of governing documents, annual determination of dues, approval of the annual budget, consideration of extension, setting a calendar of events, determining programming and establishing recruitment rules and recruitment style. The Panhellenic Council shall also have the authority to adopt rules governing the College Panhellenic Association that do not violate the sovereignty, rights and privileges of the member sororities.

### **Section 2. Composition and privileges**

The Lehigh University Panhellenic Council shall be composed of one delegate and one alternate delegate from each regular, provisional and associate women's-only member organization at Lehigh University as identified in Article III. The delegates shall be the voting members of the Panhellenic Council except as otherwise provided in Article III of these bylaws. The alternate delegate shall act and vote in the place of the delegate when the delegate is absent. If both delegate and alternate are absent, a designated member of the specific sorority may cast the vote, provided the credentials of this individual have been previously presented to the Association president.

### **Section 3. Selection of delegates and alternates**

Delegates and alternates to the Panhellenic Council shall be selected by their respective chapters to serve for a term of one year.

### **Section 4. Delegate vacancies**

When a delegate vacancy occurs, it shall be the responsibility of the chapter concerned to select a replacement within two (2) weeks and to notify the Vice President of Administration of their name, email address, and telephone number.

### **Section 5. Duties and responsibilities**

Panhellenic delegate duties and responsibilities:

- Must attend all Panhellenic Council Meetings



- Must support NPC unanimous agreements, policies, and procedures
- Must understand local College Panhellenic Council policies and procedures
- Should know when to consult chapter's sorority's NPC Chief Panhellenic Officer (CPO) for assistance and advice regarding Panhellenic concerns
- Should be prepared and knowledgeable about Panhellenic concerns, the view of their member organization and chapter, and how to voice concerns to the council
- Should present regular College Panhellenic Council reports at chapter meetings

#### **Section 6. Regular meetings**

Regular meetings of the Panhellenic Council shall be held at a time and place established at the beginning of each academic term.

#### **Section 7. Annual meeting**

The annual meeting of the Panhellenic Council shall be held during the month of November. The purpose of the annual meeting shall be for the election of officers and any other business that may properly come before the delegates.

#### **Section 8. Special meetings**

Special meetings of the Panhellenic Council may be called by the College Panhellenic president when necessary and shall be called upon the electronic or written request of no fewer than one-fourth of the chapters of the Lehigh University College Panhellenic Association. Electronic or written notice of each special meeting of the Panhellenic Council shall be sent to each member of the Panhellenic Council at least 24 hours prior to convening the meeting; however, such notice may be waived, and attendance at such meeting shall constitute waiver of said notice.

#### **Section 9: Means of Communication**

The Panhellenic Council may conduct business at any meeting (regular or special) through the use of any means of communication by which all delegates participating may simultaneously hear one another and participate in the proceedings during the meeting.

#### **Section 10. Quorum**

Two-thirds of the delegates from the member fraternities of the Lehigh University College Panhellenic Association shall constitute a quorum for the transaction of business.

#### **Section 11. Vote Requirements**

- A. All other votes, unless specified in these bylaws, shall require a majority vote for adoption. (See the Article on Amendment of Bylaws for specific voting requirements for the amendment of these bylaws.)
- B. A two-thirds vote of the Panhellenic Council shall be required to approve a re-establishment plan and for all extension-related votes.
- C. Proposed motions on issues that impact a chapter as a whole must be announced at a previous meeting to allow opportunity for chapter input before a vote may be taken on the issue.

### **Article VI. The Executive Board**

### **Section 1. Composition**

The composition of the Executive Board shall be the President, Vice President of Administration, Vice President of Recruitment, Vice President of Recruitment Counselors, Vice President of Peer Accountability, Vice President of Access and Advocacy, Vice President of Greek Relations, Vice President of Philanthropy and Service, Vice President of Intellectual Development, and Vice President of Marketing and Communications.

### **Section 2. Duties**

The Executive Board shall administer routine business between meetings of the Panhellenic Council and such other business as has been approved for action by Panhellenic Council vote. At the next regular meeting of the Panhellenic Council through the Vice President of Administration, the Executive Board shall also report all action it has taken and record the action in the minutes of that meeting.

### **Section 3. Regular meetings**

Regular meetings of the Executive Board shall be held at a time and place established at the beginning of each academic term.

### **Section 4. Special meetings**

Special meetings of the Executive Board may be called by the President when necessary and shall be called upon the written request of three members of either the Executive Board, chapter presidents or delegates.

### **Section 5. Quorum**

A majority of Executive Board members shall constitute a quorum for the transaction of business.

## **Article VII. The Panhellenic Advisor**

### **Section 1. Appointment**

The Panhellenic advisor of the Lehigh University College Panhellenic Association shall be appointed by The Office of Fraternity and Sorority Life.

### **Section 2. Authority**

The Panhellenic advisor shall serve in an advisory capacity to the Lehigh University College Panhellenic Association. The Panhellenic advisor shall have voice but no vote in all meetings of the Panhellenic Council.

## **Article VIII. Committees**

### **Section 1. Standing committees and special committees**

- A. The standing committees of the Lehigh University Panhellenic Council shall be the Peer Accountability Board, Membership Recruitment Committee, Academic

Excellence Committee, Community Service/Philanthropy Committee, and the Committee of Diversity, Equity and Inclusion

- B. The standing committees shall serve for a term of one year, which shall coincide with the term of the officers.
- C. Special committees may be created as needed and will be made up of Panhellenic chapter volunteers.
- D. Those volunteering to serve on special committees must be in good standing with their respective chapter and NPC sorority Headquarters

### **Section 2. Appointment of committee membership**

The members of the Panhellenic Chapters holding the position most applicable to the committee will be the representative on the standing committee. These committees will be chaired by the most applicable Executive Board position from the Panhellenic Executive Board.

The Executive Board shall appoint members and chair of all standing and special committees, except as provided otherwise in these bylaws, and, in making these appointments, shall recognize fair representation from all NPC sororities as much as possible. The President shall be an ex-officio member of all committees except the Judicial board.

### **Section 3. Peer Accountability Board**

The Peer Accountability Board must consist of the VP of Peer Accountability as the presiding officer, two members of the College Panhellenic Executive Board selected at random and rotated between accountability resolution meetings, and the Panhellenic advisor as an ex-officio non-voting member.

In accordance with NPC Unanimous Agreement VII. College Panhellenic Association Peer Accountability Process, it shall be the Peer Accountability Board's duty to hold a formal accountability resolution meeting to adjudicate all alleged infractions of the NPC Unanimous Agreements and policies, the bylaws, code of ethics, standing rules and membership recruitment rules of the Lehigh University College Panhellenic Association that are not settled through an informal accountability resolution meeting. The members of the Peer Accountability Board shall maintain confidentiality throughout and upon completion of the process.

### **Section 4. Membership Recruitment Committee**

The Membership Recruitment Committee shall consist of the VP of Recruitment as chair and the recruitment chair of each chapter. Alumnae advisors may attend meetings of the committee and shall have a voice but no vote. This committee shall review and develop membership recruitment rules and submit them for discussion and approval to the Panhellenic Council before the end of the academic term prior to the primary membership recruitment period. After each primary membership recruitment period, the VP of Recruitment shall present a full report, including recommendations, to the Panhellenic Council based on an analysis of the recruitment statistics and recruitment evaluations from all participants in recruitment (e.g., new members, recruitment counselors, executive board officers, chapter officers. potential new members who withdrew, each member organization and chapter advisor, etc.).

**Section 5. Academic Excellence Committee**

The Academic Excellence Committee shall consist of the Vice President of Intellectual Development as chair and one representative from each chapter. It is recommended that the scholarship chair for each chapter serve as the representative. The academic Excellence Committee shall be responsible for all matters pertaining to the promotion of superior scholarship as basic to intellectual achievement.

**Section 6. Community Service/Philanthropy Committee**

The Community Service/Philanthropy Committee shall consist of the VP of Philanthropy and Service as the chair and one representative from each regular member. It is recommended that the community service chair for each regular member serve as the representative. The Community Service/Philanthropy Committee shall be responsible for all matters pertaining to the promotion of community service/philanthropy including but not limited to the fundraising and promotion of The Circle of Sisterhood.

**Section 7. Diversity, Equity and Inclusion Committee**

The Diversity, Equity, and Inclusion Committee shall consist of the VP of Access and Advocacy as the chair, the DEI officers from each chapter, and open for any other regular member interested in promoting DEI. The Diversity, Equity, and Inclusion Committee shall be responsible for all matters pertaining to the promotion of supporting and enabling an inclusive, empowering, and beneficial environment for all members of the Panhellenic Community.

**Section 8. Other committees**

Other such committees, standing or special, shall be appointed as deemed necessary by the Panhellenic Council.

**Article IX. Finances**

**Section 1. Fiscal Year**

The fiscal year of the Lehigh University Panhellenic Association shall be from July 1 to June 30 inclusive.

**Section 2. Contracts**

Dual signatures of the President and Vice President of Administration shall be required to bind the Lehigh University Panhellenic Association on any contract.

**Section 3. Checks**

All checks and electronic payments issued on behalf of the Lehigh University College Panhellenic Association shall bear dual signatures. The following shall be authorized to be one of the two required signatures: Panhellenic President and the VP of Administration

**Section 4. Payments**

All payments due to the Lehigh University Panhellenic Association shall be received by the VP of Administration who shall record them. Checks for payments shall be made payable to the Lehigh

University Panhellenic Association and given to the VP of Administration to deposit to the Lehigh University Panhellenic Association account.

#### **Section 5. Dues**

- A. NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC office.
- B. Panhellenic Association membership dues shall be an assessment per member and new member.
  - The amount of such dues for the next academic year shall be determined by the Panhellenic Council no later than February of that year.
  - The dues structure is based on the number of regular members and the total amount of expenses for the upcoming year.

#### **Section 6. Fees and Assessments**

The Panhellenic Council shall have the authority to determine fees and assessments as may be considered necessary.

### **Article X. Extension**

#### **Section 1. Extension**

Extension is the process of adding an NPC women's-only sorority.

The Lehigh University College Panhellenic Association shall follow all NPC Unanimous Agreements and NPC extension guidelines found on the NPC website and in the NPC Manual of Information.

#### **Section 2. Voting rights**

Only regular members of the Panhellenic Council shall vote on extension matters.

### **Article XI. Violation Resolution**

#### **Section 1. Violation**

Chapters shall be held accountable for the conduct of their individual collegiate and alumnae members. Conduct contrary to the NPC Unanimous Agreements, these bylaws, the Panhellenic code of ethics, standing rules and/or membership recruitment regulations of the Lehigh University College Panhellenic Association shall be considered a violation.

#### **Section 2. Informal resolution**

Members are encouraged to resolve alleged violations through informal discussion with the involved parties.

#### **Section 3. Peer Accountability Procedure**

The Lehigh University College Panhellenic Association shall follow all NPC Unanimous Agreements and NPC guidelines for the peer accountability process.

## **Article XII. Inclusion Statement**

Lehigh University College Panhellenic Council does not categorically deny membership to an individual, based on race, color, religion, sex\*, national origin, age, disability, marital status, military or veteran status or political affiliation.

*\*Pursuant to 20 U.S.C. 1681(a)(6)(A), social fraternities and sororities may limit membership on the basis of sex.*

## **Article XIII. Hazing**

Per the Unanimous Agreements, the National Panhellenic Conference supports all efforts to eliminate hazing. All forms of hazing shall be banned. Hazing is defined as any action or situation with or without consent that recklessly, intentionally or unintentionally endangers the mental or physical health or safety of a student, or creates risk of injury, or causes discomfort, embarrassment, harassment or ridicule or that willfully destroys or removes public or private property.

Such activities and situations include, but are not limited to: creation of excessive fatigue; physical and psychological shocks; wearing apparel that is conspicuous and not normally in good taste; engaging in public stunts and jokes; participating in treasure or scavenger hunts; morally degrading or humiliating games and activities; late night sessions that interfere with scholastic activities or normal sleep patterns; and any other activities that are not consistent with fraternal law, ritual or the regulations and policies of the member sorority or the educational institution. All member groups will affirm their policies on hazing and inform their membership of this NPC position on hazing through mailings and through their inter/national magazines.

## **Article XIV. Lehigh University Code of Conduct**

Collegiate Panhellenic Association at Lehigh University adopts the Lehigh University Student Conduct System.

## **Article XV. Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Lehigh University College Panhellenic Association when applicable and when they are not inconsistent with the NPC Unanimous Agreements, these bylaws and any special rules of order the Lehigh University College Panhellenic Association may adopt.

## **Article XVI. Amendment of Bylaws**

These bylaws may be amended at any regular or special meeting of the Lehigh University Panhellenic Council by a two-thirds vote, provided the proposed amendment has been announced and submitted in writing 2 weeks prior at the previous regular meeting, allowing an opportunity for chapter input.

## **Article XVII. Dissolution**

This College Panhellenic Association shall be dissolved when only one regular member exists at Lehigh University. In the event of the dissolution, none of the assets of the Association shall be distributed to any members of the Association, but after payment of all debts, its assets shall be given to NPC unless otherwise required by state law.

