

## **Planned events, activities, and ritual**

### **1/22/23: Bid day**

- Location: AOII Chapter house
- Time: 1:00 p.m.
- Anticipated attendance: full house attendance, chapter alumni advisor
- Officer facilitating: Director of New Member Education: Haley Klein & Vice President of Recruitment: Keila Seeley
- Description: Welcome to wonderland themed bid day celebration. Food will be provided to members at the chapter house as well as bid day gift baskets. Ice breakers and fun activities will allow new members to get to know each other and already existing members.

### **1/23/23: Meeting 1**

Location: AOII chapter house

Time: 5:00 p.m.

Anticipated attendance: Member class 2023 and New member education advisor: Caitlin Gallager

Officer facilitating: Director of New Member Education: Haley Klein, Director of Finance: Elaina Piecyk, Vice President of Membership Integrity: Audrey Vitello

Description: New members will be responsible for reading pages 4-13 & 27-29 of The Promise prior to the meeting. The Promise is AOII's national educational book. They will learn about AOII and some of its history. The director of finance will give an in depth presentation to describe the financial responsibilities of new members and offer herself as a point of contact for any questions or concerns. The vice president of membership integrity will do a presentation educating new members on AOII's and Lehigh's hazing and alcohol policies and give them resources.

### **1/29/23: meeting 2**

Location: AOII chapter house

Time: 5:00 p.m.

Anticipated attendance: Member class 2023 and New member education advisor: Caitlin Gallager, alumni invited for in person or on zoom attendance

Officer facilitating: Director of New Member Education: Haley Klein

Description: New members will be responsible for reading pages 14-16 & 18-21 of the promise. They will learn more about AOII's history during this lesson and hear from alumni about their experiences in the chapter as well.

### **2/5/23: new member pinning ritual**

Location: AOII chapter house

Time: 5:00 p.m.

Anticipated attendance: Full house attendance & alumni chapter advisor: Lindsey Elkins

Officer facilitating: Director of new member education: Haley Klein, Chapter President: Callie O'Neill, Director of Ritual: Rose Zaremba

Description: ritual

### **2/12/23: new member retreat**

Location: AOII chapter house

Time: 5:00 p.m.

Anticipated attendance: Member class 2023

Officer Facilitating: Director of new member education: Haley Klein

Description: New members will take part in a fun “galentine’s day” themed new member retreat. This will give them the opportunity to bond one on one with their member class while engaging in fun themed activities such as movie watching and cookie decorating. The director of new member education will plan and facilitate the event but not be very involved once it begins to allow for the member class to bond.

**2/19/23: Meeting 3- Leaders in Action:**

- Location: AOII chapter house
- Time: 5:00 p.m.
- Anticipated Attendance: Member class 2023 and New member education advisor: Caitlin Gallager, other chapter officers are invited
- Officers facilitating: Director of New Member Education, Haley Klein
- Description: members are responsible for reading pages 62-71 & 76-79 of The Promise before this lesson. Members will learn about AOII’s goals and values and how to be a good leader inside and outside of the chapter. Other officers within the chapter are also invited to come present to the new member class and inform them about the different leadership roles they have available to them in the chapter.

**2/26/23: Meeting 4- Servings Others:**

- Location: AOII chapter house
- Time: 5:00 p.m.
- Anticipated Attendance: Member class 2023 and New member education advisor: Caitlin Gallager
- Officers facilitating: Director of New Member Education, Haley Klein
- Description: Members are responsible for reading pages 84-95 of The Promise prior to this lesson. New members will learn about AOII’s philanthropy efforts as an organization as well as the philanthropy events the Lambda Upsilon chapter hosts throughout the year.

**3/5/23: Meeting 5 (Lesson 5 and 6): Sisters for a Lifetime & Preparing for Initiation:**

- Location: AOII chapter house
- Time: 5:00 p.m.
- Anticipated Attendance: Member class 2023 and New member education advisor: Caitlin Gallager
- Officers facilitating: Director of New Member Education, Haley Klein
- Description: Members are responsible for reading pages 38-39 & 98-99 (lesson 5) and pages 32-35 (lesson 6) of The Promise prior to this lesson. They will learn more about the sisterhood of AOII as well as the alumni benefits. They will also then prepare for initiation.

**3/23/23: Big Little:**

- Location: AOII chapter house
- Time: 5:00 p.m.
- Anticipated Attendance: Member class 2023, already existing members who choose to become big sisters, chapter advisors that choose to participate and New member education advisor: Caitlin Gallager

- Officers facilitating: Director of New Member Education, Haley Klein
- Description: Big sisters will give big/little gift baskets to their littles in a reveal at the chapter house and welcome them into their lineages.

**3/26/23: Initiation:**

- Location: AOII chapter house
- Time: 5:00 p.m.
- Anticipated Attendance: All members & chapter alumni advisor: Lindsey Elkins
- Officers facilitating: Director of New Member Education, Haley Klein, Director of Ritual: Rose Zaremba, Chapter President: Callie O'Neill
- Description: Ritual

**3/29/23: Post initiation workshop:**

- Location: AOII chapter house
- Time: 5:00 p.m.
- Anticipated Attendance: Member class 2023 and their big sisters, and New member education advisor: Caitlin Gallager
- Officers facilitating: Director of New Member Education, Haley Klein & Director of Ritual: Roze Zaremba
- Description: Learning about ritual

**Description of the Big/Little Process**

Existing members who do not already have their own little sister will be eligible to become big sisters for the new member class. Any member that wants to take place in the big/little process will be paired with a big/little regardless of numbers. If the number of new members exceeds the number of available big sisters then two new members will be assigned to a big sister. The director of new member education will host a meeting to all potential big sisters to ensure that they are aware of the ritual and other responsibilities of becoming a big sister. At this meeting big/little pairing preference forms will also be distributed. Big sisters will receive their pair early on in the week to prepare for the big/little reveal which will serve as a surprise and celebration for new members on 3/23/23.

**How new members will be informed of their schedule, commitments & timeline**

Prior to their first meeting new members will receive a document that outlines their schedule and every lesson plan that they will have during their 6 week education process. These plans were created by the director of new member education and approved by AOII national headquarters. They will also be given the director of new member education's contacts in case of any issues or concerns or questions.