



Kappa Alpha Psi Fraternity, Inc.

Omicron Kappa Chapter

LEHIGH UNIVERSITY CAMPUS

ESTABLISHED

May 18, 2001



MEMBERSHIP INTAKE PROGRAM

MISSION AND GOALS OF THE PROGRAM

The Membership Training Academy (MTA) is the procedures the Fraternity uses to admit men into the Fraternity. It combines attributes of the past membership process that was intended to - teach aspiring members about the Fraternity, bond them with members affiliated with a local chapter and, test them on their knowledge] with a probation period wherein aspiring member demonstrated their understanding of these teachings and the value of bonding. The Program is absent of any physical or mental abuse, and begins after the formal initiation ceremony conducted by a Province Polemarch. The Grand Board of Directors is constantly reviewing and updating the Program to minimize potential abuses, make certain it meets the needs of the Fraternity and is congruent with the environments in which the several chapters authorized by the Grand Board of Directors or at a Grand Chapter Meeting must operate.

The Fraternity is a mutually-selective brotherhood of gentlemen. Its members exercise diligence in the identification process to make certain only those men duly qualified academically and morally are recommended for membership. Before being admitted into the Fraternity, a candidate is screened in various ways before he is voted upon by the members affiliated with a chapter. At that point, he may be initiated into the Fraternity. Each new member is required to attend and successfully pass a program of instruction in order to be certified as a full-fledged member of the "Noble Klan."

The specific objectives of the program are to:

- * Indoctrinate and instruct a new member in the customs, traditions, laws, history, and administration of the Fraternity at all levels of involvement – National, Province and local;
- * Provide insight into the what, and how of a formal organization and administration consistent with acceptable parliamentary procedures;
- * Develop in a new member the desire to insure the dynamic and progressive continuance of Kappa Alpha Psi as a first-rate fraternity; and
- * Commence the promotion of being a member of a group while retaining individuality.

MTA APPLICATION CHECK LIST/INTAKE FEE STRUCTURE

I. MTA APPLICATION:

- ◇ Candidate has to fill out the application on the Kappa.org website.

II. LETTERS OF RECOMMENDATION:

- ◇ Candidate has 2 letters from members of Chapter (typed with membership ID numbers and signed)
- ◇ Candidate has 1 letter from member of Fraternity at large (typed with membership ID numbers and signed)
- ◇ Candidate has 2 community letters (typed and signed in blue ink)

III. TRANSCRIPTS:

- ◇ Candidate has turned in an official transcript from a 4-year accredited Collegiate institution or program (officially sealed and stamped)
- ◇ Candidate has to turn in the following number of transcripts to the committee (3)

IV. FEES:

- ◇ Candidate will pay online at the Kappa.org website for the following amount (based on academic ranking). These prices are for the Fall 2018/Spring 2019 year:
- ◇ **Freshman: \$1,795.00 (*)**
- ◇ **Sophomore: \$1,710.00**
- ◇ **Junior: \$1,625.00**
- ◇ **Senior: \$1,625.00**

V. Copies:

- ◇ Candidate must provide three copies of their application/letters of recommendation (including the originals).

Undergraduate Fee Structure

* Description	Freshman	Sophomore	Junior	Senior
Basic IHQ Fee	1200.00	1125.00	1050.00	1050.00
Province Administration Fee	645.00	635.00	625.00	625.00
MTA Application Fee -\$50 (included)	1795.00	1710.00	1625.00	1625.00

****NOTE: The Province Council and Province Admin Fees are NON-REFUNDABLE after the Paperwork meeting. (There is also a \$150 paperwork processing fee per chapter!!!!!!)**

INTAKE PROGRAM

Kappa Alpha Psi Fraternity, Incorporated has membership intake two (2) times a year, one intake session in the fall semester and one intake session in the spring semester.

For Spring intake, the calendar is as follows:

- a) Informational sessions for the fall intake class are held between February and April of the spring semester. This allows young men to gather information about the fraternity and serious-minded candidates have the opportunity to gather their paperwork/fees to prepare for fall intake. Candidates must first submit a letter of intent to the advisor of the chapter before the school year is over for the spring semester. Once the letter is received, all candidates are given receipt of letter received and given instructions on how to prepare their application package.
 - b) All candidates are to submit their application package online by the designated time. From there, candidates are notified when/where interviews will be had. Interviews are to be held in the spring. Once interviews are done and the candidate is approved, all fees must be submitted within 2-3 weeks after the interview or the application will be terminated.
 - c) Candidates will be required to create log in profiles on Kappaorg.com. Everything will be submitted on-line.
 - d) Once the classes are complete, candidates MUST report to the regional conference for intake/orientation for the entire region. In the spring, usually this is a two-day conference that is mandatory for candidates to be a part of or they will not be able to participate in our intake. Candidates must pass all exams during the conference with a 90 or above to gain membership. Any candidate that does not pass will be sent home and will be deferred to the next semester.
- For the Spring 2020 Intake, testing will occur at the Northeastern Province Council on March 18th-22nd at the **Valley Forge Casino Resort, King of Prussia, PA**. The advisor will be working with the members on campus as well as the University to ensure the safe arrival of candidates to the site Wednesday night, March 18th, 2020. An itinerary of events will be provided to the candidates and the universities on March 3rd, 2020.
- e) In the Fall of 2016, the Fraternity instituted its body check program to monitor any incidents of hazing. The fraternity randomly chooses chapters to undergo the examinations. The candidate will receive a call or email that will require him to see his personal physician or a doctor at the campus health center. Each candidate is given forms that the physician must complete. The doctor examines the candidate and returns the form to the fraternity via fax/email. The candidate has 72 hours to complete.

INTAKE SESSIONS

An approved candidate or candidates must participate in the pre-intake program. The program is conducted by the off-site advisor for the fraternity and the chapter Polemarch. A room must be reserved at the university to hold intake classes on the campus with university approval. The pre-intake program is a 3-5 week process which involves the following:

- a) Classes are held 1-2 times a week depending on the candidate's schedule for a maximum of 3-4 hours per classes. Candidates will be given books/material by the advisor to study/participate in the program. Candidates must attend to mandatory sessions two weeks prior to the province council for final testing/review.
- b) Candidates MUST participate in community service initiatives during this process.
- c) Candidates are NOT to participate in any **UNSANCTIONED** activities or risk investigation by both the university and the fraternity if deemed necessary.
- d) Candidates are to be properly attired (business casual or more) during the classes.
- e) Candidates will be required to sign in to Kappaorg.com once each meeting has begun.
- f) Candidates will participate in 6 Kappa Core Curriculum meetings.
- g) There are 3 Academic Days which are designed to allow candidates to emphasize the importance of their college/university academic curriculum

Proposed Spring Schedule:**Formal Information Meeting/Chapter (3 Hour Maximum): 1/19/20 7- 9pm**

The Formal Informational Meeting (Chapter) date must be held within two (2) weeks after the Province Polemarch has signed the MTA Planning Document. No Formal Informational Meeting can be held without approval from the Province Polemarch. The Formal Informational Meeting must be conducted using the approved Formal Informational Meeting PowerPoint Presentation with chapters including a brief chapter information and MTA Fees. Province and IHQ slides have all been populated with the correct information.

Electronic Application Packet Due by Applicant to the Chapter: 2/2/20

Applicant Packet Due Date will be automatically set for two (2) weeks (14 consecutive days) after the Formal Informational Meeting.

This will allow applicants time to complete the official electronic membership application and obtain other required documentation. Applications package(s) received after the deadline should be addressed by the chapter on a case by case basis

Review and Grading of the Submitted Application: 2/2/20

The review of the application and notification to successful candidates of their interview time should occur within two (2) days after their application is submitted. The Undergraduate Chapter Advisor or his designee and the Membership Chairman (UG) or Chapter Polemarch (Alumni) or his designee and the Membership Chairman (Alumni) will have previously met with the chapter to discuss the grading and interview processes. ve

Formal Professional Interview Date(s): 2/3/20 7-9:30pm

The Formal Professional Interviews must be scheduled and occur within five (5) days of the review and grading of the submitted applicant(s) application.

Email Notification of Conditional Acceptance: 2/3/20

Applicant(s) receiving the (Article XXV. MEMBERSHIP, Section 6.) Constitution and Statutes approved 75% of the Vote (Ug/Alumni) by members in "Good Standing" on all administrative levels (Chapter/Province/National-IHQ) during a regular scheduled noticed formal chapter meeting, and were given clearance (Approved Form 60) by the college/university (Ug Only), and (Approved Form 61) Alumni, must be notified within seven (7) days after the interviews.

Official Kappa Alpha Psi Blazer Measurement (Candidate(s) Fitting): 2/4/20 7:30pm

Chapters must arrange and confirm all approved candidates to get measured (fitted) for their Official Kappa Alpha Psi Blazer individual or as a group prior to the Administrative Meeting. All candidates must enter their own individual measurements in their own KappaOrg.com account when they confirm their membership acceptance.

**College/University/Kappa Alpha Psi Administrative Meeting (Additional Paperwork) 4 Hours Maximum:
2/5/20 7-8:30pm**

This meeting is designed for the candidates (s) to meet each other, members of their undergraduate or alumni chapter, Undergraduate Chapter Advisory Committee (Ug Only), chapter officers, and receive a copy and review precise MTA instructions (Copy of the Approved Planning Document). For undergraduate chapters, this includes any additional college/university required paperwork. Ug/Alumni chapters must give each candidate(s) a copy of the KappaKore Curriculum PowerPoint Presentation, and access to Official Kappa Alpha Psi books, journals, and manuals to enhance the KappaKore Curriculum PowerPoint Presentation experience.

February 7th (Hard Date) Money and transcripts are due

February 8th -March 15th MTA Program

Kappa Kore Curriculum 1 (4 Hour Maximum): 2/9/20 6- 8:30pm

Only brothers in "Good Standing" on all administrative levels (Chapter/Province/National-IHQ) can attend and participate during this KappaKore Curriculum session. All KappaKore Curriculum Sessions must be completed with the required information to be considered for approval. This meeting must take place within one (1) week after the College/University/Kappa Alpha Psi Administrative Meeting

**Greek Life/University Police (Ug Chapter Only) Community Police Meeting (Al Only) 3 Hour Maximum):
2/13/20-, 3:00-5:30PM**

Only brothers in "Good Standing" on all administrative levels (Chapter/Province/National-IHQ) can attend the GreekLife-University Police Meeting. This meeting is design for the College/University GreekLife Office to express that candidates should have a positive Greek experience, review college/university policies and procedures, and reinforce college/university expectations. This meeting must take place within one (1) week after the College/University/Kappa Alpha Psi Administrative Meeting. Alumni Chapter will only have to schedule a Police Meeting

Academic Day 1 (3 Hour Maximum): 2/12/20 7- 9:00PM

Only brothers in "Good Standing" on all administrative levels (Chapter/Province/National-IHQ) can attend Academic Day sessions. Academic Day 1 is designed to allow candidates to emphasize the importance of their college/university academic curriculum. Alumni candidates will use this day to emphasize individual and group learning.

Kappa Kore Curriculum 2 (4 Hour Maximum): 2/13/20 6- 9:00pm

Only brothers in "Good Standing" on all administrative levels (Chapter/Province/National-IHQ) can attend and participate during this KappaKore Curriculum session. KappaKore Curriculum Quiz 1 covering Session 1 and 2 will be completed at the end of this KappaKore Curriculum session

Academic Day 2 (3 Hour Maximum): 2/19/20 7:30pm

Only brothers in "Good Standing" on all administrative levels (Chapter/Province/National-IHQ) can attend Academic Day sessions. Academic Day 2 is designed to allow candidates to emphasize the importance of their college/university academic curriculum. Alumni candidates will use this day to emphasize individual and group learning.

Kappa Kore Curriculum 3 (4 Hour Maximum): 2/17/20 -7:00pm

Only brothers in "Good Standing" on all administrative levels (Chapter/Province/National-IHQ) can attend and participate during this KappaKore Curriculum session.

Church/Chapter Dinner (4 Hour Maximum): 3/8/20 - 7:30pm To be determined

Only brothers in "Good Standing" on all administrative levels (Chapter/Province/National-IHQ) can attend and participate during this KappaKore Curriculum Chapter Dinner. Candidates may opt out of the religious service based upon their beliefs.

Kappa Core Curriculum 4 (4 Hour Maximum): 2/21/20 7-9:30pm

Only brothers in "Good Standing" on all administrative levels (Chapter/Province/National-IHQ) can attend this KappaKore Curriculum session. KappaKore Curriculum Quiz 2 covering Session 3 and 4 will be completed at the end of this Kappa Core Curriculum.

Academic Day 3 (3 Hour Maximum): 2/26/20 7-9:30pm

Only brothers in "Good Standing" on all administrative levels (Chapter/Province/National-IHQ) can attend Academic Day sessions. Academic Day 3 is designed to allow candidates to emphasize the importance of their college/university academic curriculum. Alumni candidates will use this day to emphasize individual and/or group learning.

Kappa Kore Curriculum 5 (4 Hour Maximum): 2/25/20 6-9:00pm

Only brothers in "Good Standing" on all administrative levels (Chapter/Province/National-IHQ) can attend this KappaKore Curriculum session. KappaKore Curriculum Quiz 3 covering Session 5 will be completed at the end of this Kappa Core Curriculum.

Chapter Community Service Project (3 Hour Maximum): 3/14/20 1-4:30pm To be determined

Community Service project can't be self-serving projects, and when possible it's encouraged for undergraduate and alumni chapter candidates for membership to participate during a joint community service project.

Kappa Kore Curriculum 6 (4 Hour Maximum): 2/29/20- 7-9:30pm

Only brothers in "Good Standing" on all administrative levels (Chapter/Province/National-IHQ) can attend this KappaKore Curriculum session. KappaKore Curriculum Quiz 4 covering Session 6 will be completed at the end of this KappaKore Curriculum.

**New Member Presentation (Public Introduction of New Members
4/1/20- 7:00pm University Center (Lehigh)**

Only brothers in "Good Standing" on all administrative levels (Chapter/Province/National-IHQ) can assist with planning of the New Member Presentation Show. All undergraduate and alumni chapters public introduction of new members must be completed two (2) weeks (14 days) from the last day of the Province Cluster Weekend. Any college/university campus wide required public introduction of new members will be reviewed for an exception to the required time frame. All requests for an exception must come from the College/University Greek Life Office on official stationary with the name, title, contact number, and email address within the letter, and forwarded to the Province Polemarch within 30 days prior to the event.

Deviations from the MTA guidelines may result in the deferral of intake candidates, and/or individual or chapter disciplinary sanctions. All schedule changes must be approved by the fraternity with proper documentation from the candidate. All changes will be immediately forwarded to the university.

MEMBERSHIP EXPECTATIONS

Kappa Alpha Psi is not a homogenous organization. Differences of opinion are expected and accepted within the Fraternity. In general, Kappa men display the following attributes:

- ◊ The *disposition* to live in close companionship with men of similar values;
- ◊ The *wisdom* to abide by the will of the majority without sacrificing individuality;
- ◊ The *discretion* to refrain from destructive criticism while seeking to remove the causes for the criticism;
- ◊ The *acceptance* of responsibility for any effort that advances the Fraternity;
- ◊ The *desire* to strive for, and ultimately *achieve*, excellence in a field of endeavor; and
- ◊ The *commitment* to train for leadership

Each member is expected to adhere to the standards for maturity and dedication. Maturity and dedication have unique meanings within Kappa Alpha Psi. Maturity is – *the acceptance of reality, the ability to sacrifice and set goals, consideration of others, incisive judgment, emotional balance, development of social skills, intellectual competence and moral integrity*. Dedication is *putting the characteristics of maturity into a lifelong program of action to advance the goals and purposes of Kappa Alpha Psi*.

Each member is expected to share his talents, skills and experiences to advance the ideals of the Fraternity and to assist other members in realizing their true potential. He should understand how the socializing influences of the Fraternity can contribute to personal advancement and achievement of its members in divergent fields of endeavor.

Each member should seek to embrace an intangible element of brotherhood known as “*that good old Kappa spirit*.” *That good old Kappa spirit* is not bestowed by any external entity. It *cannot* be bought, sold, bartered, borrowed or stolen. It comes from within and the only way to keep it is to give it away. It is a personal love of the Fraternity, loyalty to its purposes and ideals, the acceptance of responsibility and interest in the welfare of others.] *That good old Kappa spirit* is *constructive* rather than destructive; *dynamic* rather than static; and *active* rather than passive. It epitomizes a vital sense of belonging that is not supplanted by singing until hoarse, dancing until lame or toasting until intoxicated.

Each member should understand that embracing *that good old Kappa spirit* can otherwise help him conquer life challenges which could impede his ability to realize his personal dreams and aspirations. In essence, embracing *that good old Kappa spirit* demonstrates the commitment of a member to the fundamental purpose of Kappa Alpha Psi as identified in the *Ritual of Kappa Alpha Psi*.

HAZING STATEMENT

Kappa Alpha Psi Fraternity, Incorporated® (Fraternity) was founded January 5, 1911, at Indiana University, Bloomington, Indiana and its opposition to hazing or unlawful or anti-social conduct of any kind has been continuous since its founding, implicit in its founding precepts and explicit in its declaration first published in the year 1949 stating that hazing in any form is illegal.

The Fraternity has outlawed pledging and dispensed with the customary practice of having pledges or a protracted probationary period prior to one's initiation into full membership into the fraternity.

The Fraternity has developed an admissions process known as Membership Orientation and Intake Program which establishes an orderly and rational process of applicant solicitation, screening, and initiation; and the membership intake process is calculated to attract and retain members of high academic, moral, social, civic, ethical and religious standards; and

The Fraternity seeks to remove any and all opportunities for pledging, hazing, antisocial and unlawful activity and seeks to promote in every phase of fraternity life only safe and wholesome activities which are consistent with the Code of Conduct of the colleges, universities and jurisdictions where our chapters are chartered. The effective enforcement of membership intake policies and the anti-hazing edict requires that the college, university, and community officials join the Fraternity in informing all members of the community that hazing, horseplay, physical stunts, antisocial, or unlawful activity of any kind are not and cannot be a precondition of membership in the Fraternity.

It is the goal of the Fraternity to see that all individuals committing acts of hazing and other unlawful and Prohibited Acts are punished consistent with due process and the concept of proportionality to the full extent of the rules of the fraternity, college and the criminal law. The Fraternity does not countenance either acts of physical aggression by members or the willing submission to the same by prospective members or Candidates for membership. Prospective members, Candidates and other members of the public are themselves uniquely situated to reject, report and decline to participate in any pledging or hazing activity.

The Fraternity has not only outlawed pledging, but bans from its membership those who submit to such a vile process and the Fraternity's membership intake process is the sole method for obtaining membership in the organization and said process is designed specifically to attract and retain members of high academic, moral, social, civic, ethical and religious standards.

Some wayward members of the Fraternity, who do not subscribe to our motto of achievement, have elected, in open defiance of the rules and regulation of the Fraternity, to conduct underground pledging and engage in acts of hazing and other Prohibited Acts in clear violation of Fraternity rules and criminal statutes of the various states. Such members' criminal behavior is repugnant to all for which the Fraternity stands and such members are renegades, not wanted, and clearly deserve, because of their behavior, to forfeit their membership in Kappa Alpha Psi.

It is the specific intent of this Organization to serve notice to parents, students, colleges, universities, law enforcement officials and the world that Kappa Alpha Psi Fraternity, Inc., forbids pledging, hazing or any other unlawful acts and urges the public to report any such suspected activity to the Fraternity, the student affairs division of the college or university and especially to law enforcement officials.

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CODE OF ETHICS

DEFINITIONS

1. The word CANDIDATE means an individual who has filed a formal application for membership in the Fraternity but is not yet initiated.
2. The word CHAPTER for purposes of this document, includes all chartered units of the Fraternity.
3. COMPLAINING PARTY is any individual who makes a complaint as defined in these Rules. Fraternity Officials can also be Complaining Parties on behalf alleged victims of Hazing or other Prohibited Acts.
4. A COMPLAINT is an oral or written statement that details and reports Hazing or other Prohibited Acts by Fraternity Members or Candidates. The required contents of a written Complaint are listed in ARTICLE IV of these Rules.
5. The word FRATERNITY when used in this document means Kappa Alpha Psi Fraternity, Incorporated.
6. The word HAZING is any action taken or situation created however communicated, involving or resulting in abusive physical contact or mental harassment to a Candidate, whether on or off the Fraternity's premises, campus or place where chapters or pledge clubs or interest groups meet, designed to or the result of which is to produce mental or physical discomfort, embarrassment, harassment or ridicule. Such activities and situations include but are not limited to padding in any form; creation of excessive fatigue; physical and psychological shocks; guests, treasure hunts, road trips; wearing apparel which is conspicuous and not normally in good taste; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities requiring the drinking of alcohol, the use of any drugs and other illegal substances; late work sessions which interfere with scholastic activities; and any other activities which are not consistent with either Fraternal law, or the regulations and policies of any educational institution or state or federal law.
7. INTEREST GROUP is one or more individuals who have not filed a formal application for Fraternity membership but have organized and participate in shared experiences and activities related to ultimate membership in the Fraternity. This type of group is specifically banned in the Fraternity.
8. INTERNATIONAL HEADQUARTERS is the Fraternity's center of operations located at 2322-24 North Broad Street, Philadelphia, Pennsylvania 19132.
9. The word MAY is used in the permissive sense and denotes actions that are not mandatory under these rules.
10. The word MEMBER includes all men who have been legally and officially initiated into the Fraternity according to the provisions in the Fraternity's sanctioned intake process.
11. MOIP when used in this document is the acronym for the Fraternity's officially sanctioned Membership Orientation and Intake Program.
12. The word OBSERVER includes those who know or come to know of the hazing by personal knowledge, investigation, or by being told of the hazing by those who actually took part in hazing, and who fail to report the same to their Province Polemarch or the International Headquarters or the Fraternity.
13. The word OFFICER, unless otherwise designated, shall include all officers of a chapter, as defined in the Constitution whether elected or appointed.

14. The word PARTICIPANT includes those members, chapters or other individuals who take part in prohibited acts or those who observe, knowingly sanction or give prior approval to those acts.

15. PLEDGE AND PLEDGING are historical terms that are no longer part of the Fraternity's vernacular. The terms denote, respectively, a person who has filed a formal application for Fraternity membership and is going through the intake process prior to initiation. These terms are now banned from usage in official Fraternity documents.

16. The word PROBATION, when referring to a chapter, means that members of the chapter shall retain control over the affairs of the chapter but under strict supervision of the Province Polemarch or his designee. In case of probation and restrictive probation as defined in paragraph 10, the Province Polemarch or his designee shall, for the purposes of rehabilitating the offending chapter and its member, conduct two local periodic training sessions or seminars and shall direct the attendance of delegates of any chapter under probation or restrictive probation at Province meetings, and may take other measures designated to rehabilitate the chapter and its members putting particular emphasis on the illegality of hazing in the conduct of the affairs of the chapter. Attendance at local seminars and periodic training sessions shall be mandatory for all officers, members not under suspension and not less than seven undergraduate members, and in the case of an alumni chapter all officers, members not under suspension and not less than ten members.

17. PROHIBITED ACT means any action in violation of these rules that subjects a Member, Candidate or other individual to Fraternity penalties.

18. The word REPORT (when used as a verb) means to direct a communication by whatever means expedient, within 48 hours of any occurrence or discovery of hazing, places, times, activity constituting hazing, name and address of participants and pledges, and injuries suffered, if any. All communication of hazing shall be confirmed in writing within five days of the initial communication in the same detail as provided in this paragraph.

19. REQUIRED CONDUCT denotes acts that candidates and members shall do to gain or maintain, respectively, membership in the Fraternity.

20. RESTRICTIVE PROBATION means that members of the chapter shall have no authority to carry out any function of the chapter without the prior written approval of the Province Polemarch and under the strict personal supervision of the Province Polemarch or his designee. These functions specifically include, but are not limited to, rushing, pledging, initiation into the Fraternity, and meetings of the chapter interest groups, if any. The conditions of probation as set forth under Paragraph 9 hereof shall apply also in cases of restrictive probation.

21. The word SHALL is used in this document in the imperative sense and denotes actions that are mandatory under these rules.

22. The word SHOULD is used in the strongly suggestive sense and denotes conduct and activity that is expected from Candidates and Members of the Fraternity.

PROHIBITED ACTS AND EXPECTED CONDUCT

Pursuant to the enforcement powers vested in the Grand Chapter Officers and Board of Directors of Kappa Alpha Psi Fraternity, Incorporated, the Fraternity does hereby declare the following to be a Code of Conduct for ALL candidates and members of the Fraternity. Also embodied in this Section is a list of Prohibited Acts that no Candidate or Member shall request, require, suggest or invite any other candidate, member or other person, whosoever, to perform or be the victim of any of the designated prohibited acts:

1. No Collegiate Members shall meet with Candidates without the chapter advisor or his designee; or require Candidates to drink alcoholic beverages or any other liquid; or require consumption of food. No Member of any Chapter shall inflict physical or emotional abuse; require any period of calisthenics; require butler and maid services from Candidates; inflict personal humiliation; abuse Candidates' personal possessions; require painted faces, shaved heads, or the shaving of mustaches; require the carrying of bricks or other things; enforce silence; leave Candidates stranded or in an unknown

place without transportation; forge any documents; require the wearing of any inappropriate, outlandish thing or depart from normal dress; sequester Candidates from telephones, family, friends, or the larger community; require Candidates to sleep in same room; deviate from the MOIP in any way; interfere with the college's program or the student's studies; request that a Candidate to consent to do or be subjected to any prohibited act or any act likely to be considered lewd, or contrary to the rules and regulations of either the college or university, the Fraternity or to any governing law, or engage in any act that is contrary to or otherwise violates the Fraternity's MOIP rules and regulations.

2. Invitations or requests to perform prohibited acts should not be respected as lawful commands but rejected as unlawful, unsanctioned requests. Acts which would constitute assault and battery if they occurred in the larger society remain assaults and batteries in the context of a candidate period or fraternity life. The candidate period and fraternity life cannot and does not confer legitimacy on unlawful acts, which shall be reported to the appropriate authorities by victims.

3. If any Member or Candidate witnesses or has knowledge of a Candidate or member of Kappa Alpha Psi Fraternity engaging in a prohibited act, he shall call or otherwise report it to the Province Polemarch and/or the Fraternity's International Headquarters. Violation of this proclamation shall receive punishment pursuant to ARTICLE III of these rules.

4. At no point before, during or after membership intake, shall requests be made to a candidate or new member to perform Prohibited Acts. Moreover, no person shall consent to any such act and such consent shall be deemed an impermissible participation in such acts which is subject to Fraternity penalties.

5. Members should advise the public that no person inviting, asking, requesting, instructing or demanding any other person to engage in a prohibited act is acting on behalf of or with the authority of the Fraternity. Such invitations and requests shall be declined and candidates, and members shall report these actions to college or university officials, the Province Polemarch and the Fraternity's International Headquarters and, where appropriate, law enforcement officials. The Fraternity's anti-hazing ban is a fundamental precept not to be waived or dishonored by any individual or group of individuals.

6. All respective chapters and provinces should, at least annually, advise colleges, universities and chief student affairs administrator (be he or she Dean of Students, vice president for student affairs or other officer) of the persons in the province who, due to misbehavior, have been suspended or expelled from Kappa Alpha Psi and no longer enjoy the rights and privileges of membership.

7. All Candidates, members and victims who have standing or the legal right to do so, should report all confirmed incidents of hazing to the appropriate law enforcement officials and cooperate with those officials in the investigation and prosecution of such offenses.

8. No collegiate chapter shall permit a person who is not in good standing with the Fraternity to participate in any of its Chapter meetings or activities that are not opened to the general public (non-Kappas). Moreover, no collegiate chapter shall permit a member of a Chapter which is on suspension, or has been expelled, or whose charter has been recalled, revoked or suspended, to participate in any of its activities that are not opened to the general public. If a Chapter cannot determine by evidence such as a current financial membership card that a visiting member is in good standing, then the Chapter shall presume the person is not in good standing and shall exclude him from Chapter activity. Neither protocol, courtesy nor etiquette are reasons to deviate from this Order. A violation of this Order shall result penalties pursuant to ARTICLE III of these Rules.

9. Every collegiate chapter should maintain, as a part of its active files those confidential bulletins and other listings where disciplinary actions have been published, and refer to this file in determining which members and Chapters are not in good standing.

10. No Candidate shall be admitted to membership in Kappa Alpha Psi who has knowingly or willingly submitted or subjected himself to pledging or who has participated in an "Interest Group." Any Candidate who knowingly or willingly

submits to a pledge process or who has knowingly participated in an "Interest Group" shall be subject to penalties pursuant to ARTICLE III of these Rules.

11. Any Member who knows of a person who represents himself as a member of Kappa Alpha Psi, or who leads others to believe he is a member by wearing insignia of Kappa Alpha Psi, and who has not been officially initiated and registered at the International Headquarters as a member, shall refer that person to the college or university of jurisdiction, or to local law enforcement officials. The Fraternity may seek injunctive relief to enjoin the behavior of such person. This paragraph's enforcement provision shall also apply to any person who is under suspension or who has been expelled from the Fraternity and continues to represent himself as a member in good standing or who continues to wear Fraternity insignia.

The Grand Board shall review all Chapters' charters where underground pledging or hazing has taken place, regardless of the action already taken by a Province Polemarch. Whenever any Chapter is suspended, or its charter is suspended or revoked, the Province Polemarch shall cause hearings to be held pursuant to the RULES OF PROCEDURE FOR DISCIPLINARY ACTIONS herein to determine if any member or members of the Chapter were accessories to the circumstances which caused the Chapter to be disciplined. If a "code of silence" is determined to have caused the Chapter to be disciplined, this shall be deemed prima-facie evidence against all members of the Chapter who engaged in the "code of silence", and such members shall be fined and suspended pursuant to ARTICLE III of these Rules.

12. CONDUCT UNBECOMING A MEMBER OF THE FRATERNITY: A member of the Fraternity should not engage in any act, conspiracy, endeavor or other enterprise that will bring shame or embarrassment on himself or the Fraternity. Members should avoid all acts that violate collegial, academic, personal or professional ethics or the legal rights of others. Members should not disrespect the property rights of others and should neither abuse nor tolerate abuse of property. Members should not violate university, college, local, state or federal laws and treat members and all others with civility and respect.

PENALTIES FOR HAZING AND OTHER PROHIBITED ACTS

It is the policy of Kappa Alpha Psi Fraternity that hazing in any form is illegal. Any member, Candidate participating in hazing is subject to disciplinary action.

It is further the policy of the Fraternity that initiation activities for membership in the Fraternity are designed for the sole purpose of creating harmony and fellowship among the persons so involved and instructing them in the principles of the Fraternity found in its Constitution, Statutes, history and traditions.

Pursuant to the authority given by the Constitution, the Board of Directors hereby makes the following pronouncements relating to the Fraternity's policy:

SECTION A. PENALTIES APPLICABLE TO MEMBERS AND CANDIDATES FOR PHYSICAL HAZING

1. ANY MEMBER OF KAPPA ALPHA PSI OR CANDIDATE FOR MEMBERSHIP WHO SUBMITS TO, ADMINISTERS OR OTHERWISE IS A PARTICIPANT IN PHYSICAL PUNISHMENT, FORCE OR PHYSICAL HAZING OF ANY KIND ON A CANDIDATE OR ANOTHER MEMBER, AS PART OF, OR IN ANY WAY RELATED TO, ACCEPTANCE INTO THE FRATERNITY SHALL BE EXPELLED FROM THE FRATERNITY OR BARRED FROM SEEKING MEMBERSHIP

2. A Candidate who knowingly participates in Prohibited Acts or activity that, in any way, violates the Fraternity's MOIP process shall be forever barred from membership in the Fraternity.

3. Any Non Participant Member who has KNOWLEDGE OF UNDERGROUND PLEDGING OR HAZING, or who has been told of such activity, or who should have reasonably known of the Prohibited Acts, and does not report it to the Province Polemarch, the International Headquarters, the student affairs division of the college or university or to law enforcement officials within 48 hours of acquiring such knowledge shall be :

- a. suspended from the Fraternity for a period up to five (5) years and
- b. Fined up to \$500.00
- c. If a Non Participant Candidate has such knowledge and fails to report Prohibited Acts pursuant to these rules, he shall be barred from initiation into the Fraternity for a period up to five years from the date he reasonably should have reported the prohibited act.

SECTION B. PENALTIES APPLICABLE TO MEMBERS AND CANDIDATES FOR NON-PHYSICAL HAZING

- 1. Being a participant in acts of NON-PHYSICAL HAZING, NOT INVOLVING PHYSICAL FORCE:
 - a. Fine in an amount not less than \$100.00, nor more than \$500.00 and
 - b. Suspension for a period not less than one year, nor more than 15 years.
 - c. If a Candidate, he shall be barred from Fraternity membership for a period of two years from the date the Province Polemarch issues his sanctions for the Prohibited Acts.
- 2. Being a participant or observer in NON-PHYSICAL HAZING WHEN UNDER SUSPENSION:
 - a. Fine of \$500.00 and
 - b. Suspension for a period not less than 10 years consecutive with any current suspension.
- 3. Being a participant or observer in NON-HAZING WHILE AN OFFICER OF A CHAPTER.
 - a. Fine of not less than \$200.00 nor more than \$500.00 and
 - b. Suspension for a period of not less than two, nor more than 15 years.
- 4. While an officer of a chapter, PERMITTING ANY MEMBER UNDER SUSPENSION FOR HAZING OF ANY KIND TO TAKE PART IN ANY ACTIVITIES OF THE CHAPTER as if he were a member in good standing, the officer having knowledge of the same:
 - a. Fine of not less than \$200.00
 - b. Immediate removal from office by the Province Polemarch
- 5. If a non participant Candidate fails to report incidents of physical hazing to the Province Polemarch and/or International Headquarters Office of Kappa Alpha Psi Fraternity, Inc., he shall be fined not less than \$250.00.

SECTION C. PENALTIES APPLICABLE TO CHAPTERS

- 1. Whenever it is determined that hazing is a permitted activity of a chapter the following sanction is applicable:
 - a. Fine of \$300.00, or
 - b. the chapter to be placed on probation or restrictive probation for not less than three years, or both, or
 - c. in extreme cases, suspension/revocation for a period up to 5 years or a recommendation to the Grand Board that the charter be recalled.
- 2. Whenever hazing has occurred and the individual members who took part in the hazing are not identified and timely reported to the International Headquarters office as required herein:

- a) the chapter shall be fined \$500.00, and
 - b) each member shall be fined \$50.00.
 - c) The Chapter will be on probation under supervision of the Province Polemarch for not less than two (2) years.
3. Second offenses or offenses of hazing committed while the Chapter is under probation, or restrictive probation:
- a) Fine of not less than \$500.00 and
 - b) Suspension/Revocation for not less than three (3) years, or
 - c) Recommendation to the Grand Board that the charter is recalled.
4. Chapter is found guilty for allowing members who are expelled, suspended or otherwise not in good standing to participate in official Chapter activities that are not open to the public .
- a) Chapter suspension/revocation, and/or
 - b) Fine not to exceed \$1,000, and/or
 - c) Probation or Restrictive Probation, and/or
 - d) Chapter suspension/revocation or recall

If any candidate that is approached about hazing or feels that he is being hazed, much contact the Undergraduate Advisor immediately. All reports of hazing are taken very serious and will be handled immediately.

This is the basis of the membership intake program for Kappa Alpha Psi. If there are any questions, please feel free to contact dbsmith1973@verizon.net or 610-533-7833.

Sincerely Yours,

Derrick B. Smith MPA. MBA
Undergraduate Advisor
Omicron Kappa Chapter
Kappa Alpha Psi Fraternity, Inc