Gamma Phi Beta – Delta Kappa
6-Week New Member Education Schedule
Fall 2017

**Week 1- WELCOME AND LOVE WEEK**

**10/1- Dinner & Bid Day Celebration, 5:00-8:00pm**
- Hand out lifetime membership manuals and review and recite new member pledge
- Pinning ceremony

**10/2- Dinner & House Meeting: 4:30-6:00pm**

**10/3 - NME Meeting #1: Love: Who Am I As a Gamma Phi? 6-7 pm**
- Introduce New Member Educator, Sofia Gracias
- FVP & Gamma Phi Beta financial representative explain dues and badges. New Members will receive package of payment information.
- New members complete all necessary forms
- We will discuss core values of membership, Gamma Phi Beta policies on alcohol, drugs, hazing, and attendance during NME program, and financial responsibilities of membership with the new member class. Each executive board member will discuss her role and the rules/policies she oversees.
- Reading of Gamma Phi Beta Bylaws, Rules & Procedures
- New members given hard copies of information on all Gamma Phi Beta policies and position statements, a copy of the chapter standings rules, and a description of standards board

**10/6- Personal and Chapter Enrichment (PACE) event: 4:00-5:00 at the Gamma Phi Beta House**

**10/8- Chapter Goal Setting Retreat TBD – Emphasizes Creative Curiosity bLUeprint**

**Week 2- LOVE WEEK CONTINUED**

**10/9- Dinner & Formal House Meeting: 4:10-6pm**

**10/9 - NME Meeting #2: Love: Where We Come From: 6-7 pm**
- Gamma Phi Beta History
- Founders
- Historical Highlights
- Local Chapter Information

**10/13 - Rock Solid Relationships: 5-6:30pm**
- Mentor program run by Meredith Nerreau, Tori Lai, and our national representative. It will help new members set goals for their academic careers as Gamma Phi Betas, teach them to create meaningful relationships, and provide clear expectations for the Big/Little Sister program. Overall, it is
meant to inspire new members to want a strong commitment to Gamma Phi Beta.

**Week 3- LABOR WEEK**

**PACING BREAK: return to school 10/17**

10/18 PACE: 4:00-5:00 at the Gamma Phi Beta House – Emphasizes Professional Growth & Success bLUeprint

- Will be about leadership, working on either having the president make a presentation or have an alumnae come speak

10/20- NME Meeting #3 – Labor: Serving Our Sorority and Our Community: 6-6:30pm

  - *This meeting will cover:*
    - Responsibilities of Membership
    - Order of the Crescent
    - Chapter Governance
    - Officer and Member Resources
    - Chapter Meetings

10/20 - Philanthropy and Service Meeting: 6:30-7pm – Emphasizes Collaborative Leadership bLUeprint

  - New Members meet with Philanthropy chair, Madi Welker and an invited member from the Community Service Office to talk about service and philanthropy, Gamma Phi Beta’s national philanthropy, and these opportunities outside of Gamma Phi Beta.

**Week 4- LEARNING WEEK**

10/23- Dinner & Formal House Meeting: 4:10-6pm

10/23- NME Meeting #4 – Learning: Lifetime of Learning (Scholarship): 6-7pm

  - *This meeting will cover:*
    - Chapter involvement
    - Campus involvement
    - Individual involvement
    - International Gamma Phi Beta Involvement
    - Social Etiquette
    - New Members will be informed about the NME exam next week

10/27 - New Member 101: 4:30- 5:30pm - conducted by the song chair, Madi Welker and New Member Educator, Sofia Gracias to teach new members our songs, at Gamma Phi Beta House

10/27 - Big/Little Selection! 5:30-6pm - New Members will learn about what it means to have a Big and be a Little and then select their potential big sisters

  - Big sisters are notified and a commitment form is signed

**Week 5- LOYALTY/BIG LITTLE WEEK**

10/30- Dinner & House Meeting: 4:10-6pm

10/30- NME Meeting #5 – Loyalty: Lifetime Commitment: 6-7pm
This meeting will cover:

- Academic Requirements
- Resources
- International, Chapter, Campus & Individual Involvement
- International Headquarters & Volunteer Leaders
- Membership Status
- Alumnae Involvement, alumni will be invited to speak
- HCB
- Gamma Phi Beta Foundation
- Intrafraternal Organizations

11/1 - PACE event: 4-5pm
11/1 - New Member Exam: 5-5:30pm – New Members will take an open book exam about all that has been covered in the New Member Education Program, at Gamma Phi Beta house
11/3 - Big/Little Reveal! 7:30-9pm
  - Pizza with New Member and representative pledge class, their new big sisters & senior lineage!

Week 6- INITIATION WEEK (every day this week is devoted to Love, Labor, Learning, Loyalty)
11/6 - Dinner & Formal House Meeting: 4:10-6pm
11/6 - NME Meeting #6 – Loyalty: Understanding Initiation: 6:00-7:00pm
  - This meeting will cover:
    - Celebration of Sisterhood
    - Initiation Expectations
11/8 – Love Day: 4-5:30pm – New members will bake cookies with our chef, Kevin
11/8 - Chapter President Interview: 5:30-7pm – each new member will be interviewed by the president to make sure they are ready to become an initiated member of Gamma Phi Beta
11/11 - Learning Day: 7-8pm - Loyalty circles will team up against each other to participate in a jeopardy game about Gamma Phi Beta policies, history, and founders
11/11 - Loyalty Day: 8pm-10pm - New members will be invited up to the house to watch a movie with the sophomores and juniors
11/12 - FORMAL INITIATION! 11am-1pm, at Packer Memorial Church

**New Members will have lunch/dinner, crescent dates, with an assigned loyalty circle that can answer questions and make them feel welcome and comfortable

**New Members are welcome and encouraged to attend Gamma Phi Beta social events.

**All events unless otherwise specified will be held at the Gamma Phi Beta house.
CONTACT:
All events will be overseen by VP Education, Meredith Nerreau, please contact (203) 913-3821 with any issues or concerns regarding New Member Education for Fall 2017 - Spring 2018.

EXECUTIVE BOARD CONTACTS 2016-2017:
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New Member Intake Information

1. Anti-hazing statement

Policy on Hazing

Federal, state, and local laws regarding hazing will be obeyed by all members and new members of Gamma Phi Beta sorority. Gamma Phi Beta views any form of hazing as contrary to the mission and purpose of the organization. Hazing in any form is prohibited in any chapter of Gamma Phi Beta Sorority. In accordance with National Panhellenic Conference, Gamma Phi Beta Sorority defines hazing as any act or behavior whether physical, mental, emotional, or psychological, which subjects a person, voluntarily or involuntarily, to abuse, mistreatment, degradation, humiliation, harassment, embarrassment, or intimidation, or which may in any fashion compromise her inherent human dignity. Any violation of this policy by a member or new member shall be considered cause for immediate disciplinary action by International Council against the member/new member, chapter, or both. Any member or new member accused of hazing will be sent to the Standard Committee and will face serious repercussions including potential deactivation.

2./3. New Member Education/Intake Calendar and Description of Activities

The 6-week, NME calendar is shown above, and you can reference the descriptions of activities for specific examples of our New Member Education activities, such as our rock solid relationships or crescent values programs.

4. Expectations of New Members and Alumni

Through holding class positions that are very similar to chapter positions, attending Lehigh lectures, and Gamma Phi Value sessions and chapter meetings, new members are expected to understand what it truly means to be an asset to Gamma Phi Beta both internationally and locally. Here is a list of the expectations from the Gamma Phi Beta New Member Program:

- The New Member Program provides a foundation for each individual from which she can build and develop her personal Lifetime Commitment to Gamma Phi Beta Sorority, which helps the chapter now and in the future. This foundation is based upon the Gamma Phi Beta Creed, Mission Statement, The Legacy of Gamma Phi Beta, and the Core Values of Membership.
- This program is based upon the sorority’s “no tolerance” position on hazing, and, in fact, should serve to further insure a safe, supportive, and “hazing-free” environment for our new members. Furthermore, this policy extends to alcohol use during new member education.
- Gamma Phi Beta membership begins with a successful, positive, new member program that introduces new members to the history, traditions, privileges and responsibilities of membership and facilitates a full understanding of
these through collaborative learning strategies, which we believe are important concepts to understand as a new member.

- Responsibility for accomplishing that goal belongs to the entire chapter, and not just the new member educator and her committee. The program will only be as strong as the commitment exhibited by the entire chapter.
- One very important focus of the new member period is to enable each new member to find her own place, her gifts, and her contribution to the whole group- not just to her new member class.
- Through our new member outreach efforts, it is our obligation to communicate the perpetual value of membership in Gamma Phi Beta.
- Post-initiation members are expected to uphold the core values that Gamma Phi Beta embodies. They will represent Gamma Phi Beta in the best light. Any negligence of house responsibilities or any behavior that fails to abide by Gamma Phi Beta policies will result in repercussions determined by the Standards committee.

Gamma Phi Beta alumni do not participate in the New Member Education process.

5. Interactions with Other Chapters

We are hoping to increase relationships with other new member classes this fall 2017-spring 2018. We are working on planning an activity or philanthropy event with another new member class. Details for this event will be given at a later date. This is a matter that will be coordinated with our new President, Tori Lai and our social chair, Meghan Nolte. Further information will be provided when this event is planned.

6. Big Sister Mentor Program

Responsibilities:

- A loyalty circle is a group of initiated members with a unique role in the new member program
- After initiation, the big sister serves the same role for her little sister as the loyalty circles did prior
- The big sister is a mentor and sister to her little sister, helping her become acquainted with the campus, sorority life, and Gamma Phi Beta. She also reinforces and promotes the Gamma Phi Beta Experience, and chapter and individual excellence. She is interested in the welfare of her little sister, always making her feel comfortable and wanted.
- As a role model and mentor, the big sister always sets a find example of the highest type of womanhood and lives up to the ideals of Gamma Phi Beta.
- Only those initiated members who are willing to commit to the requirements and responsibilities listed below should serve as big sisters. Specific responsibilities for big sisters are provided in the contract to be signed by big sisters, which can be seen at the bottom of this document.
7. Statement of Purpose - Missions and Goals

- The new member period serves as an introduction to sorority life, the requirements and responsibilities of membership, and very importantly, an introduction to all the standing members of Gamma Phi Beta.
- Its purpose is to guide and assist new members in preparation for initiation and a lifetime commitment and involvement in Gamma Phi Beta by getting to know the new members as well as the already initiated members. It is important that new members feel comfortable and welcome into Gamma Phi Beta so that they can be excited to become initiated and become a lifetime member.
- Recognizing the differences between individual chapters in order to emphasize and clarify the values, responsibilities, and expectations of Gamma Phi Beta to new members as well as the entire chapter. Each chapter has limited autonomy to customize its new member program in the manner in which best fits their chapter based upon size, the university environment, and policies, so the Gamma Phi Beta values are imbedded in every activity in order to make it its own and make members feel comfortable.

8. National Headquarters Provided New Member Education: Please see our New Member plan Crescent Values session lesson plans. We also have a Lifetime Commitment manual that is handed out to each new member at the start of New Member Education.

9. Hazing Reporting Protocol

Here in Delta Kappa, we report any hazing by writing a formal letter to the standards chairwoman or to the executive council. We strongly believe that new members should be able to confide in the new member educator but should have the option to report anonymously.

- Lehigh OFSA Hazing Reporting Form: https://cm.maxient.com/reportingform.php?LehighUniv&layout_id=15

Gamma Phi Beta has discipline procedures internally to help contend with any of these issues. As stated in our Hazing Policy, any violation of this policy by a member or new member shall be considered cause for immediate disciplinary action by International Council against the member/new member, chapter, or both.

We encourage our new members to report any concern or incident of hazing to someone not associated with our chapter, Delta Kappa. They can do this through means of the Anti-Hazing Hotline and the Office of Fraternity and Sorority Affairs website.

10. Statement Understanding Lehigh’s Definition and Position on Hazing

The Delta Kappa chapter of Gamma Phi Beta has read and understands implies Lehigh University’s definition and position on hazing and will abide by their
protocol. In order for the house and new members to participate in New Member Education all anti-hazing forms will be completed

- Lehigh Hazing Prevention: 
  [http://studentaffairs.lehigh.edu/hazing-prevention](http://studentaffairs.lehigh.edu/hazing-prevention)
Big Sister Commitment

As a mentor, I agree to the following requirements:

- I will participate in the mentorship training prior to making a commitment to a little sister.
- I will guide, protect, support and nurture the potential in my little sister.
- I will communicate and participate in big and little sister activities on a regular basis.
- I understand the financial responsibilities as explained to me by the new member educator.
- I will assist my little sister in becoming acquainted with chapter members and Gamma Phi Beta.
- I will maintain an ongoing interest in my little sister’s academic progress and ensure necessary assistance is provided.
- I will guide my little sister in maintaining Gamma Phi Beta standards by serving as a positive role model and living our core values.
- I will not haze my little sister.
- I will watch for signs of personal problems which may appear in the guise of poor scholarship, poor attitude, disinterest, etc. If such problems arise, I will help her find solutions to the problems and/or find the appropriate person who can help her.
- I will serve as a guide for my little sister during initiation or find someone reliable to take my place.

I have read the above and will fulfill my responsibilities to ________________________________ .

[Name of little sister]

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<th>Big Sister’s Name</th>
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<tr>
<td>Big Sister’s Name</td>
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<tr>
<td>New Member Educator</td>
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