TRANSFER 2017

New Student Welcome Guide

Everything You Need To Jump-Start Your Lehigh Experience

LEHIGH UNIVERSITY
Welcome to Lehigh!

In just a few months you will join the Lehigh Community and we cannot wait to meet you! Our goal is to provide you with information to assist in your transition to Lehigh. Let's start with a vocabulary lesson:

**bLUeprint** is a term you will hear throughout your Lehigh experience. We want you to intentionally create your Lehigh experience and make meaning of all your interactions, conversations, lectures, experiences, etc. We want you to **discover** more about yourself and Lehigh, **explore** the vast array of ideas and experiences in this community, **connect** what you learn inside and outside the classroom and **apply** your understanding and insight to future endeavors. We want you to try new things, step out of your comfort zone, and reflect on who you are and who you want your college experience to help you become in the future. We want you to evolve into the best version of yourself. The Office of the First-Year Experience (OFYE) is just one university office that will be guiding you throughout the next few years. Get ready, it is an exciting journey!

While it is up to you to create your Lehigh experience, we will shape your exposure and learning, using the Five Foundations for Student Success:

- **Creative Curiosity** — Developing a creative and curious outlook to guide and shape every aspect of your life.
- **Identity Development** — Developing into your own unique person, living out your carefully chosen values and beliefs.
- **Collaborative Connections** — Shaping collaborative relationships and communities, utilizing your personal values.
- **Inclusive Leadership** — Developing inclusive leadership skills that guide your decisions, actions and contributions to a diverse community.
- **Professional Growth and Success** — Creating and living out a personal definition of success based on your interests, who you are, and what you want to contribute to the world.

We know you have a lot on your mind as you prepare to start your Lehigh career, so the information in this Welcome Kit is designed to help make this a smooth transition. **Be sure to read everything on these pages and then complete the necessary tasks. It’s your experience and you need to know what is on these pages.**
As a new student, there are a few things you need to complete before August. We call it your **Summer Checklist**. Make sure you complete these items (and not your mom, brother or cousin, even though they may be tempted to help you out). Finishing these tasks on your own, or with a little guidance from us, will help you in the event you have a question when you arrive in the fall. **Trust us. We have done this before.**

**LOG INTO THE CAMPUS PORTAL**
The Campus Portal (portal.lehigh.edu) is your one-stop-shop for Lehigh Information. The campus portal credentials are your six-character username (e.g., abc123) and the password you established after you were admitted. **Note that this portal is different from the applicant portal**—which you accessed by using your personal email address. When you were admitted to Lehigh, you should have clicked on a link to open your Lehigh computing account, where you created credentials to access the Campus Portal.

*If you haven’t opened your Lehigh computing account, go to the Applicant Student Portal and complete that process now!* If you need assistance, please contact the Lehigh Help Desk at 610-758-HELP (4357).

You should now have access to the transfer tab on the Portal. This tab is just for transfer students and has been created to help you keep everything organized using the Summer Checklist.

**LEHIGH EMAIL**
You should already have access to your Lehigh Gmail account which is available via the portal and at lehigh.edu/google. **Beginning on Thursday, June 15 all official university communication will ONLY be sent to your Lehigh email.**

**REGISTER FOR COURSES**
You should contact your college of enrollment to register for classes. The contact information for your college is available on your Portal.

**HOUSING**
Complete the Housing Contract by going to your Summer Checklist on the transfer tab no later than June 23. First- and second-year students are required to live on campus. For more information: [lehigh.edu/housing](http://lehigh.edu/housing)

**MOVE-IN**
On-campus students move in Thursday, August 24, 2017. Check-in is from 8:00 a.m. - 11:30 a.m. at Iacocca Hall.

**ID CARDS**
New students living on campus will receive their Lehigh ID Card upon arrival and check-in to their Residence Hall on Thursday, August 24, 2017. Students not living on campus will receive their Lehigh ID Card upon check-in to Orientation. Log into the Campus Portal and follow the instructions for submitting an ID photo. If you lose your ID Card, a new one can be obtained at the ID Card Office.

**COMPUTER SOFTWARE**
Before arriving there are several steps a student could take to prepare their computer, including installing the university-provided antivirus software, securing the computer for Internet access, and choosing a method for backing up important data. If you are considering purchasing a new computer, please visit the LTS website at [lts.lehigh.edu](http://lts.lehigh.edu) for information on which computers are supported on-campus as well as specifics on hardware and software requirements.
HEALTH FORMS
All of the health forms you need to submit are on the Portal. There is a link to download the forms under the June section of the summer checklist. You will need to have a doctor sign off on some of the forms, so be sure to take care of this early! More information on health forms and Lehigh’s optional Health Insurance Plan is available on the Transfer tab of the Portal.

MEALS
At Lehigh, students have three methods to purchase food:

MEAL PLANS - Accepted at all on-campus dining halls, information about specific meal plans can be found at: lehighdining.com.

DINING DOLLARS - This declining balance is accepted at all Lehigh dining locations. Dining dollars are non-refundable, non-transferable and carry over from fall semester to spring semester only.

GoldPLUS - GoldPlus functions as an optional debit card and is accepted at all Lehigh dining locations as well as many local off-campus restaurants and services. More information about GoldPLUS can be found at: financeadmin.lehigh.edu/goldplus. All of these options are loaded onto your Lehigh ID Card.

PARKING
Any car parked on-campus must have a valid Lehigh parking permit. Parking permits are available at Parking Services, located on the bottom floor of Johnson Hall. Information about parking permits can be found at: financeadmin.lehigh.edu/content/undergrad-student-permit-instructions.

All students with valid parking permits (including commuter permits) may park:
• In the student commuter parking lot located on Mountaintop Campus at all times
• In unreserved faculty/staff parking areas Monday through Friday from 4:00pm to 6:00am and all day on weekends
• At the green and gold parking meters. The meters must be paid from 6:00am to 12:00am. More information about the meters can be found at: financeadmin.lehigh.edu/content/parking-meter-guide.

SOUTH BETHLEHEM RESOURCES
“From its humble beginnings as a Moravian settlement to its modern status as the heart of the thriving Lehigh Valley, Bethlehem has carefully preserved its past. It is a city of 71,000 that shines as brightly as its huge electrical star atop South Mountain. The Moravian influence remains strong, but many more traditions from many lands have joined in making the city a “melting pot” of cultures, blending one into the other.”
-From bethlehem-pa.gov/about/history.html

RESTAURANTS:
Bethlehem is home to over one hundred dining establishments, spanning a range of different cuisines. Various reviews and information about numerous options will be available in the Orientation Times newspaper that will be distributed at Orientation Check-In and in the Guidebook App.

PHARMACIES:
CVS Pharmacy
305 West 4th Street - 610.691.4085
Rite Aid Pharmacy
104 East 3rd Street - 610.867.3981
Ritter Pharmacy
115 West 4th Street - 610.867.3701

BANKS:
Wells Fargo
University Center - 610.758.2265
Bank of America
29 East 3rd Street - 610.865.8481
TD Bank
520 Wyandotte Street - 610.997.5710

upcoming dates
preLusion Move-in ............................ Monday August 21
General Move-in ................................ Thursday, August 24
Classes Start .................................... Monday, August 28
Club Expo ................................. Monday, August 28
preLUision

WHAT IS PRELUSSION?

preLUision is an optional pre-orientation program designed to jump-start your Lehigh career with students who have similar interests. preLUision allows you to connect to Lehigh by engaging with a smaller community of students and staff before classes begin.

preLUision begins on Monday, August 21, 2017, three days before Orientation begins. You will move into your housing assignment in the morning and meet with the members of your program at lunch. While each of our programs is different, they do share some common elements. During the day, you will participate in a variety of activities based on your program theme. preLUision programs have been intentionally planned by Lehigh staff, faculty and students so participants will need to make arrangements to attend the entire program.

As a transfer student, you have the option to participate in one of the following programs:

- AllUsions: Literary Lehigh
- Launch into Business
- Lehigh Women Engineers
- Urban Ops: NYC
- Volunteer Experience (VE)

Each preLUision has a limited number of spaces, and registration is on a first-come, first-served basis. Students who register for a preLUision program will receive a confirmation packet with specific program details and move-in information. Please note that the registration deadline is June 30, 2017. We encourage you not to make travel arrangements until you hear from the OFYE after the close of registration.

If your plans change, refund requests must be made in writing to fye@lehigh.edu before June 30, 2017. No refund request will be accepted after June 30, 2017.

For more information and to register go to the Portal. For information about scholarship opportunities, please visit studentaffairs.lehigh.edu/content/prelusion.
Orientation... Your Introduction to Lehigh

Orientation Schedule*
A detailed hard copy of the schedule will be provided upon arrival. Once you receive your Orientation Group information, you will be able to find your customized Orientation Schedule using the smartphone app, Guidebook.

Thursday, August 24
8:00am – 11:30am  Orientation Check-in/Residence Hall Move-In
8:30am – 1:00pm  Optional Programs, Information Sessions, and Lunch
2:45pm – 3:30pm  Orientation Kick-Off
3:45pm – 4:45pm  Transfer Student Group Meeting
5:00pm – 8:00pm  Rights and Responsibilities, and Dinner
9:00pm – 11:00pm  Social Activities

Friday, August 25
7:00am – 9:00am  Breakfast
9:00am – 9:45am  Transfer Student Group Meeting
10:00am – 3:00pm  College Convocation and Advising
12:30pm – 3:00pm  5x10 Campus Resource Tour and Lunch
3:30pm – 4:30pm  Lehigh 5x10 Symposiums
5:00pm – 6:30pm  Lehigh ‘Faux’ Friday Dinner
8:00pm – 11:00pm  Social Activities

Saturday, August 26
7:00am – 9:00am  Breakfast
9:00am – 9:45am  Transfer Student Group Meeting
10:00am – 2:30pm  Resource Rotation and Lunch
6:00pm – 7:00pm  Dinner
8:30pm – 1:00am  Lehigh After Dark Kick-Off

Sunday, August 27
10:30am – 12:15pm  Transfer Student Group Meeting and Brunch
12:15pm – 1:15pm  Summer Reading Discussion
1:30pm – 2:30pm  University Convocation (Business Attire Required)
6:00pm – 7:00pm  Dinner

*This schedule is subject to change. An updated schedule will be provided at Orientation.

Parent and Family Orientation
To help answer your family’s questions and provide them with some additional resources we offer a one day Family Orientation. This program is not required of families, although we strongly encourage families to attend. Even if your family has already attended orientation at a different institution, it’s a great way to learn more about Lehigh and the resources we offer to you.

Family Orientation is held on either:
- **Monday, August 21** – Ideal for families of students participating in the Marching Band, a Prelusion program or a fall varsity sport
- **Thursday, August 24** – This program is open to all families.

The Family Orientation Schedule and some of the breakout session topics can be found at studentaffairs.lehigh.edu/content/family-information.

SUMMER READING
Continue to develop and polish your critical thinking skills through our Summer Reading Program. You and your classmates will investigate our 2017 theme, History and Societal Change. Here’s how:

- Choose one of the books - *Freedom Summer: The Savage Season of 1964 That Made Mississippi Burn and Made America a Democracy*, by Bruce Watson
  - *The True American: Murder and Mercy in Texas*, by Anand Giridharadas
- Read the book you selected (or be awesome and read both!)
- Review the processing questions on the portal
- Prepare for a conversation with faculty and staff during Orientation
- Consider submitting a response to the Lehigh Review
- Check our website for other ways to get involved during the summer
2017 ACADEMIC CONTACTS

COLLEGE OF ARTS AND SCIENCES
Cameron Wesson, Associate Dean
incasugd@lehigh.edu | (610) 758-3300
Beth Pelton, Undergraduate Academic Coordinator
incasugd@lehigh.edu | (610) 758-3301

COLLEGE OF BUSINESS AND ECONOMICS
Twana Walker, Director of Advising
Kimberly Bruno, Academic Advisor
Adam Troxel, Academic Advisor
Carla Jenkins-McDonald, Coordinator
cbeadvising@lehigh.edu | (610) 758-3400

COLLEGE OF ENGINEERING AND APPLIED SCIENCE
Robin Armbruster, Administrative Specialist of Undergraduate Studies
ugeng@lehigh.edu | (610) 758-4025

SPECIAL PROGRAMS
Arts Engineering (AE)
Bruce Thomas, Professor
College of Arts and Sciences
jbt1@lehigh.edu | (610) 758-3612

Computer Science and Business Program (CSB)
James Hall, Professor
College of Business and Economics
jah0@lehigh.edu | (610) 758-4446
Henry Korth, Professor
College of Engineering and Applied Science
hfk2@lehigh.edu | (610) 758-4113

Integrated Degree Engineering, Arts and Science (IDEAS)
Bruce Thomas, Professor
College of Arts and Sciences
jbt1@lehigh.edu | (610) 758-3612
Bill Best, Professor of Practice
College of Engineering and Applied Science
wab205@lehigh.edu | (610) 758-3551

Integrated Business and Engineering Honors Program (IBE)
Steve Buell, Professor
College of Business and Economics
sgb2@lehigh.edu | (610) 758-3436
Robert Storer, Professor
College of Engineering and Applied Science
rhs2@lehigh.edu | (610) 758-4436

STUDENT SERVICES

MAIN UNIVERSITY TELEPHONE NUMBER
(610) 758-3000
Academic Life and Student Transitions
studentaffairs.lehigh.edu/support
(610) 758-4159
Athletics
lehighsports.com | (610) 758-4300
Bursar’s Office
financeadmin.lehigh.edu/bursar
(610) 758-3160
Counseling and Psychological Services
studentaffairs.lehigh.edu/counseling
(610) 758-3880
Dining Services
lehighdining.com | (610) 758-6179
Financial Aid
lehigh.edu/financialaid | (610) 758-3181
GoldPLUS
financeadmin.lehigh.edu/goldplus
(610) 758-6169
Health and Wellness Center
studentaffairs.lehigh.edu/health
(610) 758-3870
ID Office
financeadmin.lehigh.edu/content/id-office
(610) 758-5843
Office of International Affairs
global.lehigh.edu | (610) 758-2981
Office of the First-Year Experience
studentaffairs.lehigh.edu/ofye | (610) 758-1300
Parking Services
financeadmin.lehigh.edu/parking | (610) 758-7275
Post Office
financeadmin.lehigh.edu/mail-center
(610) 758-4193
Registrar
lehigh.edu/registrar | (610) 758-3200
Residence Life Office
studentaffairs.lehigh.edu/reslife | (610) 758-6598
Residential Services
lehigh.edu/housing | (610) 758-3500
Student Affairs
studentaffairs.lehigh.edu | (610) 758-3890
Transportation Services
financeadmin.lehigh.edu/transportation
(610) 758-4410
For 24-hour bus service information
call (610) 758-1700
University Bookstore
lehigh.bncollege.com | (610) 758-3375
University Police
police.lehigh.edu | (610) 758-4200
Open 24 hours